



STAFF REPORT

Regular City Commission Meeting

April 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: April 25, 2024

Item Name: 7a Consider Applications for a Seat on the Planning and Architectural Review Board

Background: The Planning and Architectural Review Board (PARB) has seven members appointed by the City Commission to three-year terms. The duties of the PARB are codified within the City's Land Development Regulations (Sec. 8.04.12) and include, in part, to establish, maintain and approve standards of architectural excellence; to review all requests for building permits (excluding single- and two-family residences); to advise the City Commission on all matters related to land use planning and community development as directed by the City Commission; to review all requests for rezoning (amendments); and to review any request for a special exception under the provisions of this section and submit its recommendations to the city commission.

One of the member's terms (Ms. Joann Soman) expires on May 25, 2024.

Three residents have submitted applications (attached) to the City Clerk: Mr. Paul Lucas and Mr. Joseph Marinaro, and Ms. Joann Soman.

Following past practice, each applicant will be invited to address the City Commission, after which the City Commission will rank the applicants.

Fiscal Impact: None

Staff Recommendation: None.

Attachments: Application, P. Lucas
Application, J. Marinaro
Application, Joann Soman

Planning & Architectural Review Board

Members

Seat One Term 02/26/22 - 02/25/25

Scott Chappuis
343 N. 11th St.
Flagler Beach, Florida 32136
386-295-0705
scottc@grandlivingrealty.net

Seat Two Term 02/26/22 - 02/25/25

Marshall Shupe
148 Palm Cir.
Flagler Beach, FL 32136
315-436-0322
mshupe43@yahoo.com

Seat Three Term 02/26/22 - 02/25/25

Brenda Wotherspoon
1102 S. Central Ave.
Flagler Beach, FL 32136
561-716-7397
bwotherspoon@bellsouth.net

Seat Four Term 05/09/23 - 05/09/26

Lisa Smith
1640 Lambert Ave.
Flagler Beach, FL 32136
386-931-1903
lisa@lisapsmith.com

Seat Five Term 05/09/23 - 05/09/26

Joseph Pozzuoli
313 N. 8th Street
Flagler Beach, FL 32136
H: 386-439-5650
joseph@jpaflorida.com

Seat 6 Term 05/09/23 - 05/09/26

Paul Chestnut
1115 N. Central Ave.
Flagler Beach, FL 32136
407-697-4051 or 386-439-0098 (work)
pdchestnut@gmail.com

Seat Seven Term 05/26/21 - 05/25/24

Joann Soman
1313 N. Oceanshore Blvd.
Flagler Beach, FL 32136
305-778-2885
joann@raiseyoursales.com

REVISED 04/25/2024

Planning & Architectural Review Board
Ranking Sheet

Please rank each member 1-3, with 1 being the highest score. The applicant receiving the lowest scores will be selected. Incomplete scoring sheets will be returned to you.

Applicant						
Alphabetical Order	Mayor	Belhumeur	Cooley	Mealy	Sherman	Spradley
Joseph Marinaro						
Joann Soman						
Brett Spitalny						

PLEASE MARK YOUR SELECTIONS AND RETURN TO CLERK AFTER APPLICANTS ARE INTERVIEWED.
Incomplete score cards will be returned.

One applicant you were previously provided Paul Lucas has been removed from consideration as he does not reside within our municipal limits

Penny Overstreet

From: noreply@civicplus.com
Sent: Monday, April 8, 2024 6:04 PM
To: Kathleen Settle; Penny Overstreet
Subject: Online Form Submittal: Advisory Board and Committee Application Form

Advisory Board and Committee Application Form

First Name	Joseph
Last Name	Marinaro
Street Number	300 MARINA BAY DR
Street Name	UNIT 101
Street Type	Fl
P.O. Box	<i>Field not completed.</i>
City	Flagler Beach
State	FL
Zip	32136
Phone Number	7275653778
Cell Phone	<i>Field not completed.</i>
Email Address	marinaroj09@gmail.com
Occupation	Semi-Retired
Number of Years as a Resident	4
Are you registered to vote in Flagler County	Yes
Please describe your professional and/or volunteer experience which best qualifies you for your selection to the board(s) or committee(s).	Builder/Developer 25 plus years of experience in New Jersey, currently a Florida certified building contractor, license # 1260116, and President of the Marina Bay Condo Association.

Please check all boxes of the Committees you would like to serve.

Boards and Committees	Planning and Architectural Review Board, Beach Management Plan, Investment Committee
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Have you served on a City Board or Committee in the past?	No
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CITY OF FLAGLER BEACH
ADVISORY BOARD AND COMMITTEE APPLICATION FORM
(Please fill out form completely)

Name: Joann Soman Date: 4/21/24

Physical address: 1313 N Ocean Shore Blvd

Mailing address: Same

Mobile Home phone: 305-778-2885 Daytime phone: _____

Fax: _____ E-Mail: Joann@raiseyoursales.com

Occupation: retired

Number of years of City residence: 8 Own: ☒ Rent: _____

Are you registered to vote in Flagler County? Yes ☒ No _____

Identify the board(s) or committee(s) to which you request appointment:
Planning & Architectural Review Board

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board(s) or committee(s): 35 years in commercial real estate managing office retail & industrial properties & construction of tenant improvements

How many City Commission/board meetings have you attended in the last 2 years? 4 or 5

Have you ever served on a City advisory board or committee in the past?

If yes, please describe: I've been on the PDR board since 2018 Yes ☒ No _____

Joann Soman
Signature

Please return this application to the City Clerk, P.O. Box 70, 105 S. 2nd Street, Flagler Beach, Florida 32136

Penny Overstreet

From: Kathleen Settle
Sent: Thursday, April 25, 2024 12:39 PM
To: Penny Overstreet
Subject: FW: Online Form Submittal: Advisory Board and Committee Application Form

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Thursday, April 25, 2024 12:38 PM
To: Kathleen Settle <KSettle@cityofflaglerbeach.com>; Penny Overstreet <POverstreet@CityofFlaglerBeach.com>
Subject: Online Form Submittal: Advisory Board and Committee Application Form

Advisory Board and Committee Application Form

First Name	Brett
Last Name	Spitalny
Street Number	246
Street Name	Ocean Palm
Street Type	Drive
P.O. Box	<i>Field not completed.</i>
City	Flagler Beach
State	FL
Zip	32136
Phone Number	9548563217
Cell Phone	9548563217
Email Address	bspit1@yahoo.com
Occupation	retired (engineer/business owner)
Number of Years as a Resident	5
Are you registered to vote in Flagler County	No

Please describe your professional and/or volunteer experience which best qualifies you for your selection to the board(s) or committee(s).

Engineer, 3 disciplines, aeronautical, structural, nuclear
Business owner, multiple successful distribution businesses with national representation.
Have attended numerous Flagler Beach, Flagler County and Palm Coast Commission meetings to become better acquainted with general operating procedures.

Please check all boxes of the Committees you would like to serve.

Boards and Committees

Planning and Architectural Review Board

Have you served on a City Board or Committee in the past?

No

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