



STAFF REPORT

City Commission Regular Meeting

April 24, 2025



To: Elected Officials

From: Dale L. Martin, City Manager

Date: April 17, 2025

Item Name: Resolution 2025-43. A Resolution by the City Commission of the City of Flagler Beach providing a temporary reduction in certain building permit fees; providing for sunset of reduced fees; providing for conflict and an effective date.

Background: This resolution proposes a reduction in building permit fees charged by the City of Flagler Beach building department. In response to two audit findings from 2023 and 2024, which concluded that the current fee structure exceeds the cost-of-service provision: per Section 553.80 (7)(a), Florida Statutes. Local government may not carry forward an amount exceeding the average of its operating budget for enforcing the Florida Building Code for the previous four fiscal years. The audits recommended aligning fees more closely with actual administrative and operational costs. This resolution aims to ensure compliance with audit recommendations, promote transparency, and support equitable fee structures for permit applicants. If adopted, the revised fee schedule will take effect on April 1st, 2025, through September 30, 2025. The fees will be assessed again at year end to determine if the reduced fees require further extension or adopts a resolution amending the permitting fees.

Fiscal Impact: Fifty-percent reduction of building permit fees outlined in Exhibit A.

Staff Recommendation: Staff recommends approval Resolution 2025-43.

Attachments:

Resolution 2025-43