



## STAFF REPORT

City Commission Regular Meeting

April 10, 2025



**To:** Elected Officials

**From:** Dale L. Martin, City Manager

**Date:** April 07, 2025

**Item Name:** Approve a Participant Agreement for Disaster Debris Removal and Disposal Services as part of Flagler County Cooperative Contract 25-RFP-029 and authorize Mayor to sign same.

**Background:** Flagler County publishes a cooperative Request for Proposals (RFP) for Disaster Services on behalf of the governmental entities: Flagler Board of County Commissioners, City of Flagler Beach, City of Bunnell, City of Palm Coast, Town of Beverly Beach, and Town of Marineland (collectively referred to as "Agencies", individually as "County/Municipality"). This RFP is issued in accordance with and shall be governed by the provisions of Flagler County's Purchasing Policy and those of the Agencies. This RFP seeks to solicit competitive sealed proposals from qualified Proposers to assist the Agencies with Disaster Debris Removal and Disposal Services as described in the Scope of Services. It is the intent of the Agencies that this RFP will result in the selection of at least two experienced Proposers.

Each County/Municipality, at its discretion, will execute its own contract with the successful Proposer(s) in accordance with the County/Municipality's own purchasing policies and procedures. The contracts are for an initial three-year period with options for two one-year renewals.

Staff's intent is to contract with at least three disaster service providers from each RFP. This first Agreement is for Disaster Debris Removal. Forthcoming future meeting agendas will contain contracts for consideration for the following: Disaster Debris Removal and Disaster Debris Monitoring. Flagler County Emergency Operations indicated they will distribute RFPs for Disaster Financial Services and Disaster Remediation Services in the near future.

**Fiscal Impact:** In the event a Disaster is declared, these services are paid for by the City and FEMA/FDEM will reimburse 75%.

**Staff Recommendation:** Approve the agreement and authorize Mayor to sign.

**Attachment:** Participant Agreement  
Flagler County Contract

**Attached Electronically in Municode Agenda Manager:** Flagler County RFP for Disaster Debris Removal  
Response from Phillips and Jordan

