



THE  
COLLEGE  
OF THE  
FLORIDA KEYS

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Memorandum

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**DATE:** September 10, 2024  
**TO:** District Board of Trustees  
**FROM:** Heather Margiotta, Administrative Dean, Financial and IT Operations  
**DEPARTMENT:** Business Office  
**SUBJECT:** July and August 2024 Electronic Activity – Request for Approval

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The July and August 2024 Electronic Activity Reports include wire and ACH transfers made payable to vendors. The reports are being presented for board approval in the Consent Agenda.