

# BOARD OF TRUSTEES BOARD BOOK - NO QUORUM

July 30, 2024 at 2:00 PM  
Middle Keys Center, Marathon

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## NOTES

### CALL TO ORDER

The meeting was called to order at 2:15pm. It was established that there was not a quorum. The Board does not have the legal authority to vote at this meeting.

#### PRESENT

Chair Kevin Madok  
Vice Chair Sheldon Suga  
Trustee Mike Puto

#### ABSENT

Trustee Richard Weinstein  
Trustee Dan Leben (via phone)  
Trustee Alexandria Suarez

### PLEDGE OF ALLEGIANCE

### ADOPTION AND ADDITION TO THE AGENDA

### APPROVAL OF MINUTES

- A. BOT Minutes 6/25/24

### CONSENT AGENDA

- 1. June 2024 Electronic Activity

### DISTRICT BOARD OF TRUSTEES

#### PRESIDENT

**Focus on Students:** David Ornelas

**President's Report:** President Gueverra

#### ATTORNEY

**CFK Academy:**

2. CFK Academy Division Report - Dr. W. McPherson
3. CFK Academy Financial Report May 2024
4. Recommended Board Action - CFK Academy Policy Manual
5. Recommended Board Action - CFK School Improvement Plan
6. Recommended Board Action - CFK Mental Health
7. Recommended Board Action - CFK Academy Student Handbook 07/22/2024
8. Recommended Board Action-CFK Academy Teacher Handbook

**Board Rules - No Board Rules.****Attorney Report - No report.****FINANCE & ADMINISTRATION****EXECUTIVE VICE PRESIDENT & CFO**

9. Division Report – Dr. Brittany Snyder
10. Grant Award Historical Snapshot
11. Financial Report May 2024
12. Personnel Actions
13. Revision to the 2024-25 Annual Salary Schedule

## **CONTRACTS**

- 14. Celebration of the Sea Foundation Memorandum of Understanding
- 15. TK Elevator Corporation Modernization Proposal
- 16. Hydrokinetic Energy Corp Memorandum of Understanding

## **INSTRUCTIONAL SERVICES**

### **VP ACADEMIC AFFAIRS**

- 17. Division Report – Monekka Munroe, Ed.D.
- 18. Updated 2024-2025 College Catalog

## **ADVANCEMENT**

### **VP ADVANCEMENT**

#### **VP Advancement Report: Marketing, Recruitment, Enrollment, Financial Aid, Student Activities and Athletics**

- 19. Division Report – VP Lana Gaspari
- 20. CFK Student Handbook

#### **VP Advancement Report: Foundation**

- 21. VP Advancement Report - Foundation - VP Lana Gaspari

## **ADDITIONAL DOCUMENTS**

- 22. CFK in the News - July BOT meeting

## **GOOD OF THE ORDER**

Save the Date for the Florida Charter School Conference School Choice Summit, November 19 - 21, 2024, Caribe Royale Orlando.

### **BOT Meeting Dates & Locations for 2024/2025**

#### **2024**

August 2024 - No Meeting

September 24, 2024 - Key West Campus

October 29, 2024 - Upper Keys Center

November 19, 2024 - Middle Keys Center

December 2024 - No Meeting

#### **2025**

January 28, 2025 - Upper Keys Center

February 25, 2025 - Key West Campus

March 2025 - No Meeting

April 29, 2025 - Middle Keys Center

May 20, 2025 - Key West Campus, Budget Workshop & Meeting

June 24, 2025 - Upper Keys Center

July 29, 2025 - Middle Keys Center, Organizational Meeting

The Organizational Meeting has been deferred to the September 24th BOT meeting due to lack of a quorum.

The Next Board Meeting will be Tuesday, September 24, 2024, 2:00pm. William A. Seeker Key West Campus, 5901 College Road, Key West, FL.

The meeting ended at 3:22pm.

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**Dr. Jonathan Gueverra**  
President/ CEO

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**Kevin Madok**  
Chair, Board of Trustees