



THE COLLEGE OF THE FLORIDA KEYS
Memorandum

DATE: July 16, 2024
TO: District Board of Trustees
FROM: Lana Gaspari, VP of Advancement
DEPARTMENT: Advancement
SUBJECT: 2024-2025 CFK Student Handbook – Request for Approval

OVERVIEW:

Revision of the CFK Student Handbook.

PROPOSED BOARD ACTION:

The Division of Advancement respectfully requests that the College of the Florida Keys District Board of Trustees approve the updated 2024-2025 Student Handbook. The Student Handbook was updated as follows:

- Updated Student Orientation site link (pg. 6).
- Added Sexual Assault Prevention training (pg. 6).
- Updated Tuga Shelves Information to match the updated procedure (pg.40).
- Updated the link used for the online tutoring services (pg. 41).
- Updated the Notification of Social Security Number Collection and Use to match the updated procedure (pg. 51).
- Updated the Financial Aid Department Use of SSN (pg. 52)
- Added dual enrollment students to the Overview of Student Advising (pg.68).