

**THE COLLEGE OF THE FLORIDA KEYS
CWE - TR04
COMMUNITY EDUCATION - COURSE PROPOSAL
COURSE FEE CALCULATION WORKSHEET**

COURSE NUMBER: CWE 0194 **COURSE NAME:** Integrating AI for Educators
LOCATION: KW/Hybrid **CCICS NUMBER:** 1.27.03

DESCRIPTION: This professional development course is designed to empower teachers with the knowledge and skills to responsibly incorporate Artificial Intelligence (AI) tools into their classroom practices and administrative workflows. Emphasizing ethical use, privacy compliance, and alignment with Florida state standards, the course supports educators in leveraging AI to enhance instruction, streamline tasks, and foster innovative learning environments. Teachers will learn how to promote transparent, flexible, and ethical integration of AI to improve both student learning and teacher workflow.

Anticipated Number of Students: 5.00 Maximum Class Size:
 Planned Hours of Instruction: 2.00 Minimum Class Size: 3
Contact Hours 2.00

CLASS MEETING & REGISTRATION

Beginning Date: 9/3/2025 Ending Date: 9/3/2025
 Location/Room #: TBD Last Refund Date:
 Weekdays: W Class Hours: 1700-1900

INSTRUCTIONAL COST

Name	Instructor ID No.	Salary	Benefits	Totals
TBD		100.00	7.65	107.65
Sub-Total				107.65

Other Costs⁽¹⁾

(Descriptions)	Amount per Student	
		-
		-
		-
		-
		-
		-
		-
		-
Sub-Total		-

(1) If these costs are itemized on another planning form, the per student total can be entered on the first line under Amount per Student

Market Adjustment Explanation:

 To even cost per student.

Total Direct	107.65
Indirect Cost	53.83
Market Adjustment	5.20
Profit Margin	33.34
TOTAL	200.01
Per Student	40.00
Hourly Rate per Student	10.00

Melissa Hertzog Digitally signed by Melissa Hertzog
Date: 2025.06.03 11:28:20 -0400

 Signature Director

Jack Seubert Digitally signed by Jack Seubert
Date: 2025.06.03 09:51:47 -0400

 Signature Supervisor

NOTE: This form should be filed with your department's course planning records.