

## THE COLLEGE OF THE FLORIDA KEYS Memorandum

**DATE:** October 14, 2024

**TO:** District Board of Trustees

**FROM:** Heather Margiotta, Administrative Dean, Financial and IT Operations

**DEPARTMENT:** Business Office

**SUBJECT:** September 2024 Disbursement Report – Request for Approval

The September 2024 Disbursement Report includes direct deposits made payable to employees for reimbursements and checks made payable to vendors, students, and employees. The report is being presented for board approval in the Consent Agenda.