



THE
COLLEGE
OF THE
FLORIDA KEYS

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Memorandum

DATE: January 3, 2025
TO: District Board of Trustees
FROM: Heather Margiotta, Administrative Dean, Financial and IT Operations
DEPARTMENT: Business Office
SUBJECT: October and November 2024 Electronic Activity – Request for Approval

The October and November 2024 Electronic Activity Reports include wire and ACH transfers made payable to vendors. The reports are being presented for board approval in the Consent Agenda.