

## THE COLLEGE OF THE FLORIDA KEYS Memorandum

**DATE:** January 10, 2025

TO: District Board of Trustees FROM: Melissa Hertzog, Director

**DEPARTMENT:** Workforce Development and Continuing Education

**SUBJECT:** New Course Proposal – Request for Approval

## **PROPOSED BOARD ACTION:**

The office of Workforce Development and Continuing Education requests the approval of the following new course proposal and fee:

1. CWE 0777 Basic Spanish for Non-Speakers

Fee \$115.00