

## **Correctional Officer Discipline-specific Courses (2025.07)**

### **CJK0301: Introduction to Corrections (32 hours)**

**Course Description:** This course provides an introduction to the corrections profession, including the roles and responsibilities of correctional officers, the certification process, the structure of the criminal justice system, and considerations that impact the longevity of an officer's career.

#### **Course Objectives:**

- CO111.1. Describe the responsibilities of a correctional officer
- CO111.2. Identify the personal characteristics that are important for correctional officers
- CO111.3. Explain the main roles of a correctional officer
- CO111.4. Explain the importance of emotional intelligence for correctional officers
- CO112.1. Explain the regulations that define a correctional officer's authority and job
- CO112.2. Describe the role of the Criminal Justice Standards and Training Commission
- CO112.3. List the requirements for completing the basic recruit training program
- CO112.4. List the requirements for becoming a certified correctional officer in Florida
- CO112.5. Identify the statutory conditions and penalties of the officer disciplinary process
- CO113.1. Describe the basic structure of the U.S. criminal justice system
- CO113.2. Identify the different levels of U.S. law enforcement agencies
- CO113.3. Explain the structure and duties of the U.S. court system
- CO113.4. Describe the role of the correctional officer as it relates to the court system
- CO113.5. Describe the primary components of the U.S. correctional system
- CO113.6. List the divisions that oversee inmates and offenders at the state level
- CO114.1. Define the chain of command
- CO114.2. Explain the importance of following the proper chain of command
- CO114.3. Differentiate between vertical and lateral communication
- CO114.4. Identify the consequences of not following the proper chain of command
- CO114.5. Describe effective delegation of authority
- CO121.1. Give examples of ethical decision-making and an officer's duty to intervene
- CO121.2. Determine factors that have an influence on ethical decision-making
- CO121.3. Give examples of unethical behavior for a correctional officer
- CO121.4. Explain inappropriate disclosure of confidential information
- CO121.5. Explain what conflict of interest means for a correctional officer
- CO121.6. Describe sexual misconduct while on duty
- CO121.7. Identify behaviors that constitute sexual harassment an officer should avoid
- CO121.8. Identify appropriate responses to sexual harassment
- CO121.9. Describe the consequences of engaging in sexual harassment
- CO121.10. Describe how the PREA relates to a correctional officer's duties
- CO122.1. Describe the impact of biased behavior
- CO122.2. Explain explicit and implicit bias and how each impacts a correctional officer
- CO122.3. Discuss the relationship between stereotyping, prejudice, and discrimination

- CO122.4. Describe the concept of procedural justice and its four pillars
- CO131.1. Describe the challenges of shiftwork
- CO131.2. Explain methods of adjusting to shiftwork
- CO131.3. Describe helpful techniques for falling asleep
- CO131.4. Discuss actions to avoid when adjusting to an irregular sleep schedule due to shiftwork
- CO132.1. List the three primary responses to stress
- CO132.2. Describe the three categories of stress
- CO132.3. Describe the symptoms and effects of post-traumatic stress disorder that a correctional officer may experience
- CO132.4. Explain how trauma impacts the brain
- CO132.5. Describe indicators of stress
- CO133.1. Explain strategies for coping with stress and building resilience
- CO133.2. List available resources for managing mental and physical health
- CO133.3. Identify signs that a fellow officer is coping poorly with stress
- CO133.4. Discuss how to provide support to officers who are experiencing stress
- CO133.5. Explain how to help officers who may experience suicidal ideation
- CO133.6. Describe how to develop personal resilience against trauma, fatigue, and stigma for career longevity

## **CJK0355: Legal for Correctional Officers (22 hours)**

**Course Description:** This course provides students with the foundational understanding of how case law and agency policies and procedures are important in the corrections profession.

### **Course Objectives:**

- CO211.1. Explain the role of constitutional law
- CO211.2. Discuss criminal law and its relation to statutory law and ordinances.
- CO211.3. Describe the role of civil law
- CO211.4. Identify the importance of staying current with case law
- CO211.5. Explain how to find and read the Florida Statutes
- CO211.6. Identify the importance of staying current with agency policies and procedures
- CO212.1. Determine how the Constitution impacts the role of a correctional officer
- CO212.2. Discuss the role of the amendments to the Constitution and the Bill of Rights in relation to corrections
- CO213.1. Identify the different categories and classes of offenses
- CO213.2. List the common crimes committed by inmates in a correctional facility
- CO213.3. Discuss the common crimes committed by staff and visitors in a correctional facility
- CO213.4. Explain the elements of crimes
- CO213.5. Identify the major types of evidence found in a correctional facility
- CO213.6. List the components of the chain of custody in a correctional facility
- CO221.1. Identify the rights inmates retain while inside a correctional facility
- CO221.2. Explain what a search is and how it relates to corrections.
- CO221.3. Explain what probable cause is and how it relates to corrections
- CO221.4. Explain what a seizure is and how it relates to corrections
- CO221.5. Identify what types of searches can be used for visitors entering and exiting a correctional facility
- CO221.6. Determine how and when a *Miranda* warning is issued in a correctional setting
- CO221.7. Describe how the requirements of the Health Insurance Portability and Accountability Act operate in a correctional setting
- CO221.8. Discuss inmates' rights to privileged communication
- CO222.1. Describe the purpose of the Prison Rape Elimination Act
- CO222.2. Explain what sexual abuse is in the context of a correctional setting
- CO222.3. Explain what voyeurism is in the context of a correctional setting
- CO222.4. Describe how sexual abuse and harassment impact the safety and security of a correctional facility
- CO222.5. Explain a correctional officer's role in enforcing PREA
- CO223.1. Explain why contraband is a problem
- CO223.2. Identify what items are regarded as contraband
- CO223.3. Explain how the Florida Model Jail Standards and the Florida Administrative Code address managing contraband
- CO223.4. Discuss how contraband is brought into a facility
- CO224.1. Explain reasonable force and how it is applied in a correctional facility
- CO224.2. Identify the questions to consider in any use of force situation
- CO224.3. Discuss the Florida Statutes on a correctional officer's use of force

- CO224.4. Identify the liabilities and penalties for excessive use of force
- CO224.5. Identify the liabilities and penalties for failure to report use of force
- CO231.1. Differentiate between the types of liabilities in a correctional setting
- CO231.2. List the elements and examples of officer negligence
- CO231.3. Differentiate between the two main categories of damages that may be awarded in a civil lawsuit
- CO231.4. Describe officer actions that can lead to civil liability
- CO231.5. Discuss civil liability under federal laws
- CO231.6. Discuss what the consequences may be if an officer is found civilly or criminally liable
- CO231.7. Describe how an agency may be liable for an officer's actions
- CO232.1. Identify how to limit officer and agency liability
- CO232.2. Discuss the concept of qualified immunity
- CO232.3. Explain acting within the scope of employment
- CO232.4. Describe the legal defenses that protect officers from civil and criminal liability

**CIK0306: Communication for Correctional Officers (32 hours)**

**Course Description:** This course provides students with the foundational knowledge of effective communication within a correctional environment, including interpersonal communication, de-escalation, and recognizing and responding to manipulation tactics.

**Course Objectives:**

- CO311.1. Describe the elements of effective communication
- CO311.2. Describe how to demonstrate professionalism
- CO311.3. Explain how courtesy impacts an officer's behavior and interaction with inmates and others
- CO311.4. Discuss how active listening is used in effective communication
- CO311.5. List how the elements of active listening are used in communication
- CO311.6. Describe the role of empathy in effective communication
- CO311.7. Explain how trauma can affect communication
- CO311.8. Discuss how to interact with inmates in a diverse environment while applying officer safety
- CO311.9. Identify cultural influences that can affect interpersonal communications
- CO312.1. Describe the differences between verbal and non-verbal communication
- CO312.2. Discuss how to communicate using command presence and verbal command
- CO313.1. Identify potential barriers to effective communication
- CO313.2. Describe how to defuse a situation through conflict management
- CO313.3. Describe how emotional intelligence is a valuable tool in conflict management
- CO321.1. Explain the difference between manipulation and deception
- CO321.2. Describe the methods inmates use to manipulate and deceive
- CO321.3. Identify the behaviors that officers should display to minimize inmate manipulation and deception
- CO321.4. Discuss the methods visitors and volunteers use to manipulate and deceive
- CO321.5. Describe how officers can respond to potential boundary violations from inmates
- CO321.6. Describe how officers can respond to potential boundary violations by their peers
- CO322.1. Identify how self-talk, self-awareness, and self-de-escalation can help with communication
- CO322.2. Describe the core communication competencies and how to use them when communicating

## **CJK0111: Interviewing and Report Writing in Corrections (16 hours)**

**Course Description:** This course introduces students to the importance of documentation and report writing in a correctional environment.

### **Course Objectives:**

- CO411.1. Explain the importance of asking questions to gather information
- CO411.2. Discuss the importance of building rapport with inmates
- CO411.3. Explain the purpose of an interview
- CO411.4. Explain when formal interviewing may be required
- CO411.5. Identify when and how to obtain a written statement
- CO412.1. Explain the purpose of note-taking
- CO412.2. Identify the details of an incident and the basic questions that notes should address
- CO412.3. List the types of critical information to record during note-taking
- CO412.4. Describe strategies for taking effective notes
- CO421.1. Explain the importance of preparing and submitting a well-written report
- CO421.2. Identify potential readers of correctional reports
- CO421.3. List the common types of reports that officers prepare
- CO421.4. List common incidents and activities that may require a report
- CO421.5. Identify what to include in a report
- CO422.1. Explain the importance of reviewing notes before writing a report
- CO422.2. Describe how to organize report information
- CO422.3. Describe how to compose the three main parts of a report narrative
- CO422.4. Explain the importance of reviewing facts in your report
- CO422.5. Describe how to use clear and plain language to write complete and accurate reports
- CO422.6. Explain the importance of using legible handwriting
- CO422.7. Describe the importance of writing and submitting a report in a timely manner
- CO422.8. Discuss the importance of avoiding unprofessional writing
- CO422.9. Distinguish between professional and casual language
- CO422.10. Identify strategies for improving vocabulary
- CO423.1. Explain the importance of proper grammar when writing a report
- CO423.2. Discuss the importance of using proper punctuation when writing a report
- CO423.3. Describe how to use proper sentence structure when writing a report
- CO423.4. Describe how to use verb tense correctly when writing a report
- CO423.5. Explain how to use proper spelling and capitalization rules when writing a report
- CO424.1. Explain how to edit and proofread a report for completeness and grammatical errors
- CO424.2. Describe how to finalize and submit a report for a supervisor's approval

## **CJK0327: Shift Management and Safety (20 hours)**

**Course Description:** This course teaches the basics of situational awareness and safety measures within a correctional environment, including equipment, security checks, searches, contraband, and maintaining general facility safety:

### **Course Objectives:**

- CO511.1. Define situational awareness
- CO511.2. Describe situational awareness in the corrections setting
- CO511.3. Identify the skills that can enhance officer safety
- CO511.4. Explain when situational awareness is appropriate and how to disengage
- CO512.1. Identify common equipment assigned to specific areas and activities in a facility
- CO512.2. Describe the process of inspecting common equipment
- CO512.3. Describe the process of issuing and receiving equipment
- CO512.4. Discuss common equipment inventory processes
- CO512.5. Explain how to store common equipment used in a facility
- CO512.6. Identify the types of hazardous equipment used in a facility
- CO512.7. Describe how firearms and ammunition are issued in a facility
- CO513.1. Describe the role of radios for correctional officers
- CO513.2. Explain how to properly transmit a message on a radio
- CO513.3. Identify the types of radios used in correctional facilities
- CO513.4. Discuss the purpose and types of radio codes
- CO513.5. Explain the purpose of a radio base station
- CO521.1. List the common equipment used in searches
- CO521.2. Describe how to document details of an area search
- CO522.1. Explain techniques for examining the property of any person entering a facility
- CO522.2. Explain when to conduct a pat search of inmates
- CO523.1. Identify types of areas to be searched in a facility
- CO523.2. Describe how to conduct a systematic search of an area
- CO523.3. Explain how to conduct a vehicle search
- CO524.1. Explain the correctional officer's duty to control contraband
- CO524.2. List the categories of contraband
- CO524.3. Give examples of common inmate weapons
- CO524.4. Describe common methods of introducing contraband into correctional facilities
- CO524.5. Identify methods of detecting contraband
- CO524.6. Describe the process of collecting, processing, and disposing of contraband
- CO524.7. Describe the process of documenting contraband
- CO524.8. Discuss the final disposition of contraband
- CO524.9. Identify appropriate receptacles for contraband disposal
- CO524.10. Identify contraband disposal methods
- CO524.11. List contraband items that need special disposal
- CO525.1. List the types of mail an inmate may receive in a correctional facility
- CO525.2. Explain how inmates receive digital mail
- CO525.3. Discuss ways to monitor digital mail
- CO525.4. Explain how inmate mail is processed

- CO525.5. Describe how to process legal and privileged mail
- CO525.6. Explain how to process outgoing mail
- CO525.7. Describe how to confiscate incoming and outgoing mail in a correctional facility
- CO531.1. Discuss how correctional officers keep the facility safe using security equipment
- CO531.2. Identify the different types of facility security equipment
- CO531.3. Describe the procedures for operating entry and exit equipment in a facility
- CO532.1. Explain the importance of security standards for the safety of inmates, officers, and visitors in a facility
- CO532.2. Describe the guidelines for completing a basic inspection and inspecting for property damage
- CO532.3. Describe how to conduct facility security inspections
- CO532.4. Explain how to look for structural deficiencies
- CO532.5. Describe how to conduct facility security checks
- CO533.1. Explain how to maintain a secure facility perimeter
- CO541.1. Identify the organizations that may govern a facility's safety standards
- CO541.2. Explain the facility safety standards for emergency preparedness and response
- CO541.3. Identify the possible hazards that can cause facility safety deficiencies
- CO541.4. Describe the responsibilities for correcting facility safety deficiencies
- CO542.1. List the elements of a facility sanitation plan
- CO542.2. List the elements of a facility's environmental health program
- CO542.3. Identify the common health hazards found in a facility

## **CJK0321: Intake and Release (16 hours)**

**Course Description:** This course provides an overview of the intake and reception process in a correctional facility, classification and housing assignments, and explains the basic release process at county and state facilities.

### **Course Objectives:**

- CO601.1. Describe the medical tasks that are completed during admission at county and state correctional facilities
- CO601.2. List ways to verify a person's identity during intake and reception
- CO601.3. Identify the common features included in arrest papers
- CO601.4. Identify the common features included in commitment papers
- CO601.5. List the terminology used in court paperwork
- CO601.6. Identify when arrest or commitment papers are complete
- CO601.7. List which documents inmates are allowed to access while in custody
- CO602.1. Describe how an inmate and their property should be searched during intake and reception
- CO602.2. Describe the methods for handling inmate property
- CO602.3. Give examples of the types of property inmates are allowed to keep while in custody
- CO602.4. Explain how to inventory and accurately describe property that will be stored until an inmate's release
- CO602.5. Identify what hygiene items are issued to an inmate when they enter a facility
- CO603.1. Identify what information is available in the Florida Crime Information Center (FCIC) and the National Crime Information Center (NCIC)
- CO603.2. List the legal requirements for using FCIC and NCIC information
- CO603.3. Describe how to obtain quality finger and palm prints
- CO603.4. Explain the importance of the Biometric Identification Solution, LiveScan, and Rapid ID technologies
- CO603.5. Identify where signatures are required on a fingerprint or palm print card
- CO603.6. List the DNA requirements for convicted or charged felons according to the Florida Statutes
- CO603.7. Identify the requirements for photographing a person
- CO603.8. Describe what information to include when generating an inmate identification wristband or card
- CO604.1. Explain the importance of classification when determining housing assignments
- CO604.2. Distinguish the differences between the three security levels used in county correctional facilities
- CO604.3. Distinguish the differences between the five custody grades used in state correctional facilities
- CO604.4. Describe the categories of initial segregation and how housing is assigned
- CO605.1. Describe how the release process works
- CO605.2. Explain gain-time and when it is awarded
- CO605.3. List the different types of releases
- CO605.4. Describe the proper procedures before releasing an inmate
- CO605.5. Identify what information is needed when transporting or arranging transport for an inmate's release
- CO605.6. Describe the process for returning personal and stored property
- CO605.7. Explain how gratuity applies to an inmate's release

## **CJK0324: Supervision in a Correctional Facility (32 hours)**

**Course Description:** This course provides foundational knowledge of the processes for monitoring inmates in a variety of situations, transporting inmates, and addressing disciplinary issues.

### **Course Objectives:**

- CO711.1. Discuss the importance of observing inmate activity
- CO711.2. Describe how to use the senses to ensure facility, inmate, and staff safety
- CO711.3. Describe how to monitor inmate behavior
- CO711.4. Explain how surveillance equipment can help monitor inmates
- CO712.1. Explain the importance of an inmate count for safety and security
- CO712.2. List the main types of inmate counts
- CO712.3. Describe how to conduct an inmate count
- CO712.4. Describe how to document an inmate count using a count slip
- CO713.1. List the unusual occurrences that can disrupt the normal operations of a facility
- CO713.2. Identify the indicators of a potential disturbance
- CO713.3. Identify when to document usual and unusual occurrences
- CO721.1. Distinguish between the different types of housing units
- CO721.2. Describe how to monitor inmate behavior in the housing area
- CO721.3. Describe how to monitor and log inmates entering or exiting the housing area
- CO721.4. Discuss how to ensure the inmates keep themselves and the housing unit clean and orderly
- CO722.1. Identify the different types of common areas in a facility
- CO722.2. Explain how to conduct regular security checks of the common areas
- CO723.1. Explain how to conduct a security check of the dining area prior to mealtime
- CO723.2. Describe how to monitor food distribution during mealtime
- CO723.3. Describe how to monitor inmates during mealtime
- CO723.4. Discuss the importance of conducting a security check of the dining area after mealtime
- CO724.1. Define what infirmary care is
- CO724.2. Identify the requirements for infirmary-level care
- CO724.3. Describe how inmates can ask for and receive medical care
- CO724.4. Describe how to maintain inmate and medical staff safety while in the infirmary
- CO724.5. Explain how to conduct a search of the inmates before and after admission into the infirmary
- CO725.1. Differentiate between contact and non-contact visits
- CO725.2. List the valid forms of identification and security equipment required for different types of visitors
- CO725.3. Describe how to search the visitation area for safety hazards and security issues before a visitation
- CO725.4. Describe how to search visitors for contraband before admitting them to the visitation area
- CO725.5. Explain how to direct visitors to the visitation area while maintaining safety and security
- CO725.6. Discuss the process for notifying an inmate of visitor arrival in the designated visitation area
- CO725.7. Describe how to search an inmate before entering the visitation area
- CO725.8. Describe how to monitor an inmate and visitor during a visitation
- CO725.9. Explain how to complete inmate visitation while maintaining safety and security
- CO726.1. Differentiate between inside and outside work squads
- CO726.2. Describe how to verify an inmate's identity for a work detail

CO726.3. Describe how to search an inmate before and after a work detail

CO726.4. Discuss how to maintain accountability of a work detail

CO726.5. Discuss how to maintain inmate safety and security during a work detail

CO726.6. Describe how to monitor inmates during a work detail

CO726.7. Discuss how to maintain facility and inmate safety and security at the end of a work detail

CO727.1. Explain what to communicate to medical staff regarding inmate security concerns

CO727.2. Describe how to maintain inmate safety and hospital security

CO727.3. Identify the role of security restraint devices

CO727.4. Identify the role of clinical restraints and clinical seclusion

CO727.5. Describe how to maintain inmate safety and hospital security during an inmate medical emergency

CO731.1. Describe how to count and search inmates before an escort

CO731.2. Describe how to escort inmates while maintaining safety and security

CO731.3. Explain what actions to take after completing an inmate escort

CO732.1. Identify the function of each type of inmate transport vehicle

CO732.2. Describe how to inspect and search an inmate transport vehicle for safety and contraband

CO732.3. Describe what the security concerns are when loading and unloading inmates

CO732.4. Describe the functions of the different types of inmate transport vehicle security devices

CO732.5. Explain the role of inmate transport documents

CO732.6. Explain how to secure inmates in the transport vehicle while maintaining safety and security

CO732.7. Describe how to transport inmates while maintaining safety and security

CO741.1. List the different referral services available to inmates

CO741.2. Identify changes in inmate behavior that may require a referral

CO741.3. Explain the process of making an inmate referral

CO741.4. Describe an officer's responsibilities after making an inmate referral

CO741.5. Describe the safety and security considerations when moving an inmate after making a referral to services

CO741.6. Describe the notification and documentation process after making a referral

CO742.1. Explain the role of progressive discipline for an inmate rule violation or infraction

CO742.2. Describe the process of progressive discipline for minor and major rule violations, including inmate isolation

CO742.3. Identify corrective actions an officer can take as part of the inmate disciplinary process

## **CIK0326: Supervising Correctional Populations (25 hours)**

**Course Description:** This course provides an introduction to the various populations within a correctional environment and includes information on legal aspects of providing care and custody for inmates under the Americans with Disabilities Act (ADA) and the Prison Rape Elimination Act (PREA).

### **Course Objectives:**

- CO811.1. Identify the categories of special populations
- CO811.2. Discuss why inmates form unique societies
- CO811.3. Describe the common types of societies inmates form
- CO811.4. Explain the structural dynamics of inmate societies
- CO812.1. Describe the Americans with Disabilities Act
- CO812.2. Describe how a facility complies with ADA when providing a reasonable accommodation for an inmate with a disability
- CO813.1. Describe the rights of people with mental illness in a correctional facility
- CO813.2. List the different ways an inmate may gain access to mental health services
- CO813.3. Identify factors that increase the risk of suicidal ideation for inmates
- CO813.4. Describe what to do if an officer suspects an inmate has suicidal ideation
- CO813.5. Describe some of the characteristics of psychosis
- CO813.6. Explain how to communicate with inmates experiencing psychosis
- CO813.7. Describe the possible signs of inmates experiencing mania
- CO813.8. Describe how to communicate with inmates experiencing mania
- CO813.9. Discuss some common signs of anxiety and panic attacks
- CO813.10. Explain how to assist inmates experiencing a panic attack
- CO813.11. Discuss the use of force options that can de-escalate a situation involving an inmate with mental illness
- CO813.12. Explain the role of the Baker Act in county facilities as it relates to inmates with mental illness
- CO814.1. Describe some common signs and symptoms of possible substance abuse
- CO814.2. List possible indicators of substance withdrawal
- CO814.3. Describe the housing considerations for and treatment available to an inmate with substance abuse issues
- CO814.4. Explain an officer's role when monitoring an inmate who is participating in a court-ordered substance abuse treatment program
- CO815.1. Describe the characteristics of a developmental disability
- CO815.2. Describe the characteristics of autism spectrum disorder (ASD)
- CO815.3. Identify challenges related to the safety of inmates with ASD in correctional facilities
- CO815.4. Explain how to communicate with inmates with ASD
- CO815.5. Describe effective de-escalation techniques when communicating with inmates with ASD
- CO815.6. Describe the characteristics of an intellectual disability
- CO815.7. Explain how to communicate effectively with inmates with an intellectual disability
- CO816.1. Describe how to effectively supervise inmates with physical disabilities
- CO816.2. List some of the common auxiliary aids and health-care appliances for inmates with physical disabilities
- CO816.3. Explain how to monitor an inmate who has a personal care attendant
- CO817.1. Describe how to monitor and assist inmates who are pregnant

CO817.2. List chronic diseases an inmate may have

CO817.3. List infectious diseases that may be found in a correctional facility

CO817.4. Explain how to prevent the spread of infectious diseases in a correctional facility

CO817.5. Describe how to respond to an inmate with a non-emergency or emergency medical need

CO817.6. Describe how to monitor inmates with a terminal illness

CO817.7. List the different medical conditions that may be aggravated by the use of chemical agents or ECDs

CO818.1. Identify the legal requirements for incarcerating juvenile inmates

CO818.2. Explain why an inmate may be designated as a youthful offender

CO818.3. Describe common characteristics of juveniles at correctional facilities

CO818.4. List the types of required programs and services available to juveniles and youthful offenders at correctional facilities

CO819.1. Describe some characteristics of elderly inmates

CO819.2. Describe how to effectively communicate with an elderly inmate

CO819.3. Identify when to make special considerations for an elderly inmate with physical limitations

CO819.4. Describe some health issues that elderly inmates may experience

CO819.5. Explain how to communicate with inmates with Alzheimer's disease or dementia

CO819.6. Discuss the special considerations to make when monitoring elderly inmates

CO8110.1. Discuss the common characteristics of female inmates

CO8110.2. Describe how to communicate effectively with female inmates

CO8110.3. Explain the types of health-care products available to female inmates

CO8111.1. Identify what the acronym LGBTQ+ stands for

CO8111.2. Discuss effective approaches for managing inmates who are part of the LGBTQ+ community

CO8111.3. Explain how PREA affects searches of intersex and transgender inmates

CO8111.4. Explain the housing, programming, and safety issues unique to intersex and transgender inmates

CO8112.1. Explain consent and how it relates to PREA

CO8112.2. Identify populations that are at increased risk of sexual abuse while incarcerated

CO8112.3. Describe the importance of screening and housing inmates to prevent sexual abuse and harassment

CO8112.4. List possible signs an inmate is being sexually abused or harassed by other inmates

CO8112.5. Describe the reporting processes for inmates alleging sexual abuse or harassment

CO8112.6. Explain officers' requirements for reporting sexual abuse and harassment and safeguarding victims

CO8112.7. Identify the steps the first responding officer should make to preserve any physical evidence from an inmate allegation of sexual abuse

CO821.1. Describe what a security threat group (STG) is and how it impacts a correctional facility

CO821.2. Identify signs of possible STG presence in a facility

CO821.3. Explain possible indicators of pending escalation of STG activity

CO821.4. Explain how to deter STG activity

CO821.5. Describe how to document STG activity

CO822.1. Describe the reasons for administrative confinement and the possible conditions and privileges of inmates in administrative confinement

CO822.2. Describe the reasons for protective management and the possible conditions and privileges of inmates in protective management

CO822.3. Describe the reasons for disciplinary confinement and the possible conditions and privileges of inmates in disciplinary confinement

CO822.4. Describe how to adjust the monitoring routine of inmates who are in confinement or protective management

CO822.5. Explain the housing and monitoring requirements unique to an inmate on death row

## **CJK0336: Incidents and Emergencies in Correctional Facilities (20 hours)**

**Course Description:** This course provides foundational knowledge in identifying and responding to critical incidents within a correctional facility.

### **Course Objectives:**

- CO911.1. Identify what information to convey during a critical incident.
- CO911.2. Describe the protocols for chain of command during a critical incident
- CO911.3. Determine when to call for assistance during a critical incident
- CO911.4. Explain how to set up a perimeter during a critical incident
- CO911.5. List guidelines for an evacuation.
- CO911.6. Explain how to help resolve a critical incident
- CO911.7. Discuss how to document a critical incident
- CO921.1. Differentiate between a disturbance and a riot
- CO921.2. Describe the conditions that could prompt a disturbance or riot
- CO921.3. Identify the necessary equipment for responding to a disturbance or riot
- CO921.4. Explain standard procedures for responding to a disturbance or riot
- CO922.1. Describe the signs of an escape attempt and how to prevent it
- CO922.2. Identify the necessary equipment and resources for responding to an escape or escape attempt
- CO922.3. Explain standard procedures for responding to an escape
- CO923.1. Define what a hostage incident is
- CO923.2. Identify the necessary equipment for responding to a hostage incident
- CO923.3. Explain standard procedures for responding to a hostage incident
- CO923.4. Explain standard procedures if you are taken hostage
- CO924.1. Describe the indicators of a bomb threat
- CO924.2. Identify the necessary equipment for responding to a bomb threat
- CO924.3. Explain standard procedures for responding to a bomb threat
- CO925.1. Describe the indicators of a facility assault
- CO925.2. Identify the necessary equipment for responding to a facility assault
- CO925.3. Describe the measures used to prevent and resolve a facility assault
- CO925.4. Explain standard procedures for responding to a facility assault
- CO926.1. Explain the safety risks of hazardous materials
- CO926.2. Describe what a safety data sheet is and why it is used
- CO926.3. Identify the classes and dangers of hazardous materials described in the *Emergency Response Guidebook (ERG)*
- CO926.4. Describe the indicators of hazardous materials
- CO926.5. Identify the necessary equipment for responding to a hazardous materials incident
- CO926.6. Explain standard procedures for responding to a hazardous materials incident
- CO926.7. Explain how to store and move sensitive facility supplies
- CO927.1. Explain what a medical emergency is and how to recognize signs and symptoms
- CO927.2. Identify the necessary equipment and resources for responding to a medical emergency
- CO927.3. Explain standard procedures for responding to a medical emergency
- CO928.1. Describe the components and indicators of a facility fire
- CO928.2. Identify the necessary equipment for responding to a facility fire

- CO928.3. Differentiate between the types and uses of fire extinguishers
- CO928.4. List the steps for using a portable fire extinguisher
- CO928.5. Explain standard procedures for responding to a facility fire
- CO929.1. Differentiate between natural disasters and human-instigated disasters
- CO929.2. Identify the necessary equipment for responding to a disaster
- CO929.3. Explain standard procedures for responding to a disaster
- CO931.1. Identify which staff to notify when a crime has occurred
- CO931.2. Explain how to control a crime scene
- CO931.3. Identify how to enter a crime scene to administer first aid while not disturbing evidence
- CO931.4. Explain how to secure, protect, and document a crime scene
- CO931.5. State how to identify and properly collect evidence for a crime scene
- CO932.1. Explain the importance of identifying and separating victims, witnesses, and suspects during an incident
- CO932.2. Explain how to secure victims, witnesses, and suspects during an incident