

**MINUTES  
CITY OF FALLON  
55 West Williams Ave  
Fallon, Nevada  
April 4, 2023**

The Honorable City Council met in a regular meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
Councilwoman Kelly Frost  
Councilwoman Karla Kent  
Chief of Staff Bob Erickson  
City Attorney Mike Mackedon  
Deputy City Attorney Trent deBraga  
Deputy City Attorney Sean Rowe  
Public Works Director Brian Byrd  
Deputy Public Works Director Ryan Swirczek  
City Clerk-Treasurer Sean Richardson  
Deputy City Clerk Elsie Lee  
Deputy City Clerk Michael O'Neill  
Chief of Police Ron Wenger  
City Engineer Derek Zimney  
Director of Tourism Jane Moon

The meeting was called to order by Mayor Ken Tedford at 9:00 a.m.

Mayor Ken Tedford led the Pledge of Allegiance.

Mayor Ken Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk-Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

**Public Comments**

Mayor Ken Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

**Consideration and possible approval of Council Meeting Minutes for March 13, 2023. (For possible action)**

Councilwoman Frost motioned to approve the Council Meeting Minutes for March 13, 2023 with no corrections or changes; seconded by Councilwoman Kent and approved with a 2-0 vote by the Council. Mayor Tedford asked the record to reflect that Councilman Harmon is absent, out of town and traveling today.

### **Approval of Warrants**

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

### **Possible adoption of Resolution No. 23-05: A resolution establishing the mobile vendor license fee. (For possible action)**

Deputy City Attorney Trent deBraga stated that on March 21, 2023, the City Council adopted Bill No. 792, as amended as Ordinance No. 774. Ordinance No. 774 amended the City of Fallon Municipal Code, Title Five, "Business Licenses and Regulations," by adding Chapter 5.60 entitled "Mobile Food Vendors" which provides for the regulation and licensing of mobile food vendors within the City of Fallon. Section 5.60.060 of Ordinance No. 774 provides that the annual mobile vendor license shall be established by resolution of the City Council. This is the opportunity for the City Council to establish the annual mobile vendor license fee. The fee established by the City Council will remain in effect unless amended at a later date by the City Council. After the staff has talked it over, we are recommending an annual Mobile Vendor Fee set at \$100 (one hundred dollars).

Councilwoman Kent motioned to approve Resolution No. 23-05: A resolution establishing the annual mobile vendor license fee at \$100; seconded by Councilwoman Frost and approved with a 2-0 vote by the Council.

### **Public hearing for Bill No. 793: An ordinance providing for the annexation of 0.54 acres, more or less, located at 575 Babb Place, owned by HSKS LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. (For discussion only)**

Deputy City Attorney Trent deBraga stated that Bill No. 793 was introduced at the City Council's properly noticed regular meeting on March 21, 2023. Notice of the deposit of copies of the proposed ordinance and the public hearing date was duly published in the Fallon Post on March 24, 2023. The proposed ordinance, as introduced, and Proof and Statement of Publication of the Notice of Deposit of Copies and Public Hearing to Adopt Bill No. 793 are attached to this agenda item. This agenda item represents the public's opportunity to comment on the proposed ordinance and to present relevant information and materials to the Council.

Councilwoman Kent asked if this goes to newspaper and to the neighbors via letter.

Mayor Tedford stated that it just goes out to the newspaper.

No further comments were noted.

**Consideration and possible adoption of Bill No. 793 as Ordinance No. 775: An ordinance providing for the annexation of 0.54 acres, more or less, located at 575 Babb Place, owned by HSKS LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto. (For possible action)**

Deputy City Attorney Trent deBraga stated that attached to this agenda item, the City Staff has proposed an amendment to it. The amendments can be seen through the track changes which are in red. The only thing that was added here was another section, which was section 3. Essentially, that section is stating the annexation won't become effective until the parcel map is recorded in the County. Once it is recorded in the County, the Ordinance will be filed with the Nevada Department of Taxation. Upon the recording of the document with the Churchill County Recorder, City Staff will have to send the Ordinance to the Department of Taxation. That is the only amendment that was made and everything else remains the same.

Councilwoman Kent asked about the two improvements that must be done and if they would be the streetlight and fixing of the sidewalk.

Deputy City Attorney Trent deBraga stated that that was correct. It is part of the annexation agreement which we already have a signed copy by HSKS LLC. They will be required to put in a streetlight and replace the sub-standard sidewalk in front of the property, which they have agreed to do.

No further comments were noted.

Councilwoman Kent motioned to adopt Bill No. 793 as Ordinance No. 775: An ordinance providing for the annexation of 0.54 acres, more or less, located at 575 Babb Place, owned by HSKS LLC, and contiguous to the corporate limits of the City of Fallon, Nevada, and for other matters properly related thereto; seconded by Councilman Frost and approved with a 2-0 vote by the Council.

**Fallon Police Department Monthly Report for February 2023. (For discussion only)**

Chief Ron Wenger read the report for February 2023:

- Total calls for service were 601, down from 636 last year.
- 1 sex offense, 5 domestic batteries, 4 battery assaults, 8 theft cases.
- Theft report breakdown: 1 stolen credit card, 2 stolen cell phones, 2 stolen generators, 2 stolen gas cans, 1 stolen backpack, 1 stolen package and 1 stolen computer tablet.
- 55 total arrests: six felony arrests with 3 by warrant and two by Parole & Probation. 4 gross misdemeanor arrests. Of the 14 misdemeanor arrests, all 14 were misdemeanor warrant arrests. 21 juvenile arrests with which 5 were disturbance of school.
- 92 traffic stops were made and issued 13 traffic citations and 79 warnings, all down from last year.
- 8 accidents, with 2 being private property, also down from last year.
- Animal Shelter took in 52 animals, 43 from the City and 4 from the FPST.

These numbers are down from last year.

- FPD Citizen Survey Results were positive: 4 Very Satisfied, 1 Satisfied, and 1 No Opinion. Comments were: These two officers are the best! Give them a raise. Excellent Police Officers, keep them in Fallon. (Sgt. Bernard & Ofc. Atchison). My water heater was leaking at 11 pm. The officers came and prevented a disaster. They worked for over two hours to drain my hot water heater because no plumber was available. Thank you for the excellent service! Thank you to the dispatcher who sent the officers immediately, she showed immediate care. (Dispatcher Angel Calkins, Ofc. Groom & Ofc. Edwards.)
- Volunteers provided 116.25 hours. 4 for training and 32 were Helping Hands Contacts.
- 1 NAS Fallon Indoctrination.
- Public relations were as follows: 2/2/2023, Captains Riley & Wenger dressed as cowboys and spoke to kids at a local daycare. 2/3/2023 provided traffic control on S Maine St. for a fountain dye. 2/9/2023, officers provided an escort for the High School wrestling team to the State competition. 2/9/2023, Officer Woolf spoke with the Cub Scouts. 2/16/2023, Officer J. Shyne spoke with kids at Ivy Land daycare. 2/27/2023, officers provided traffic control on S Maine St. for a fountain dye.

Councilwoman Kent mentioned that under the Arrest Summaries, it seems like we have taken a big jump in February, and I was wondering if this was a continuation or possibly a fluke month.

Chief Wenger thought it was probably a fluke month. With 21 juvenile arrests, 5 being disturbances of school, we responded to several disobedient juveniles and things of that nature.

No further comments were noted.

### **Public Comments**

Mayor Tedford inquired if there were any public comments.

No comments were noted.

### **Council and Staff Reports**

Mayor Tedford inquired if there were any Council or staff reports.

No further reports were noted.

### **Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

**Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:15 a.m.

\_\_\_\_\_  
Mayor Ken Tedford

Attest: \_\_\_\_\_  
Sean C. Richardson, City Clerk-Treasurer

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