

**MINUTES  
CITY OF FALLON  
55 West Williams Ave  
Fallon, Nevada  
July 30, 2025**

The Honorable City Council met at a special meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
Councilwoman Kelly Frost  
Councilwoman Karla Kent  
Councilman Paul Harmon  
Chief of Staff Bob Erickson  
City Attorney Trent deBraga  
Deputy City Attorney Sean Rowe  
Deputy City Attorney Jaren Stanton  
City Clerk Treasurer Michael O'Neill  
Public Works Director Brian Byrd  
Deputy Public Works Adrian Noriega  
Deputy Public Works Erik Fain  
Chief of Police Daniel Babiarz  
Captain John Riley  
City Engineer Derek Zimney  
Emergency Manager Steve Endacott

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Michael O'Neill advised that the agenda was posted in compliance with the NRS requirements.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

**Public meeting for discussion of possible state Community Development Block Grant Applications for fiscal year 2026-2027.**

City Engineer Derek Zimney stated the purpose of this public meeting is to provide information about the CDBG program, past projects that have been funded in the City of Fallon, how to apply, eligibility requirements, how and where funds can be used, and to give citizens an opportunity to make their comments known regarding what types of eligible activities the City of Fallon should apply for under the State CDBG program. A second public hearing will be held in September 2025 in order to discuss proposed projects submitted to date. A final hearing will be held prior to the end of February 2026 to discuss, approve and rank applications prior to submittal to the State. Currently, there are some questions about whether CDBG will be funded this year. We are required to have our first public meeting in July. We are just making sure, if it is funded, or if other communities deallocate their funds, we will have a project ready and be eligible to be able to apply for those funds. If there are further questions, I would be happy to answer them.

Mayor Tedford inquired whether there were any comments from the Council or the public.

No comments were noted.

**Consideration and possible approval and adoption of Resolution No. 25-07-03: A resolution augmenting the Fiscal Year 2025-2026 budget of the General Fund in the amount of Five Hundred Twenty-Four Thousand Five Hundred Seventy Dollars (\$524,570), the Airport Fund in the amount of One Hundred Twenty-Six Thousand One Hundred Dollars (\$126,100), the Debt Service Fund in the amount of Five Hundred Twenty-One Thousand Three Hundred Eighty Dollars (\$521,380), and other matters properly related thereto.**

City Clerk Treasurer Michael O'Neill stated NRS 354.598005 authorizes the City to augment a budget when anticipated resources actually available during a budget period exceed those estimated. The City must comply with NRS 354.598005 and NAC 354.400 through 354.490, inclusive, to properly augment a budget. Pursuant to NRS 354.598005(1)(a), to augment the appropriations of a fund to which ad valorem taxes are allocated as a source of revenue, the City Council must adopt a resolution reciting the appropriations to be augmented and the nature of the unanticipated resources intended to be used for the augmentation. The Council must publish notice of its intention to act on the resolution and must not take action until at least three (3) days after publication of the notice. The General Fund contains ad valorem taxes as a source of revenue which requires the publication of such a notice. The other governmental funds included in the resolution, the Airport Fund, and the Debit Service Fund are not allocated ad valorem taxes therefore do not require publication. Notice of the Council's intention to act on the proposed Resolution was published in the Fallon Post on July 18, 2025, and Proof and Statement of Publication is attached. The attached proposed Resolution satisfies the requirements of both the Nevada Revised Statutes and the Nevada Administrative Code. If approved, the proposed Resolution will augment the budget of the General Fund, the Airport Fund, and the Debt Service Fund in order to properly account for the resources and expenditures of those funds.

Mayor Tedford inquired whether there were any comments from the Council or the public.

No comments were noted.

Councilwoman Kent motioned to approve and adopt Resolution No. 25-07-03: A resolution augmenting the Fiscal Year 2025-2026 budget of the General Fund in the amount of Five Hundred Twenty-Four Thousand Five Hundred Seventy Dollars (\$524,570), the Airport Fund in the amount of One Hundred Twenty-Six Thousand One Hundred Dollars (\$126,100), the Debt Service Fund in the amount of Five Hundred Twenty-One Thousand Three Hundred Eighty Dollars (\$521,380), and other matters properly related thereto; seconded by Councilman Paul and approved with a 3-0 vote by the Council.

**Consideration and possible approval and adoption of Resolution No. 25-07-04: A resolution augmenting the fiscal year 2025-2026 budget of the Electric Enterprise Fund in the amount of Four Hundred Thirty Thousand Dollars (\$430,000), the Water Enterprise Fund in the amount of Five Thousand Dollars (\$5,000), the Sewer Enterprise Fund in the amount of One Hundred Fifty-Seven Thousand One Hundred Dollars (\$157,100), the Sanitation Enterprise Fund in the amount of Three Thousand Seven Hundred Fifty Dollars (\$3,750), the Landfill Enterprise Fund in the amount of Twenty-Eight Thousand Five Hundred Fifty Dollars (\$28,550), and other matters properly related thereto.**

City Clerk Treasurer Michael O'Neill stated NRS 354.598005 authorizes the City to augment a budget when anticipated resources actually available during a budget period exceed those estimated. The City must comply with NRS 354.598005 and NAC 354.400 through 354.490, inclusive, in order to properly augment a budget. Pursuant to NRS 354.598005(1)(b), in order to augment the appropriations of an enterprise fund the City Council must adopt a resolution providing therefore at a meeting of the Council. The attached proposed Resolution satisfies the requirements of both the Nevada Revised Statutes and the Nevada Administrative Code. If approved, the proposed Resolution will augment the budget of the Electric Fund, Enterprise Fund, Water Enterprise Fund, the Sewer Enterprise Fund, the Sanitation Enterprise Fund, and the Landfill Enterprise Fund in order to properly account for the resources and expenditures of those funds.

Mayor Tedford inquired whether there were any comments from the Council or the public.

No comments were noted.

Councilman Harmon motioned to approve and adopt Resolution No. 25-07-04: A resolution augmenting the fiscal year 2025-2026 budget of the Electric Enterprise Fund in the amount of Four Hundred Thirty Thousand Dollars (\$430,000), the Water Enterprise Fund in the amount of Five Thousand Dollars (\$5,000), the Sewer Enterprise Fund in the amount of One Hundred Fifty-Seven Thousand One Hundred Dollars (\$157,100), the Sanitation Enterprise Fund in the amount of Three Thousand Seven Hundred Fifty Dollars (\$3,750), the Landfill Enterprise Fund in the amount of Twenty-Eight Thousand Five Hundred Fifty Dollars (\$28,550), and other matters properly related thereto; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

**Consideration and possible approval of Debt Management Policy, Indebtedness Report and Capital Improvement Plan as of June 30, 2025.**

City Clerk Treasurer Michael O'Neill stated NRS 350.013 requires the City each year by August 1st to submit to the Nevada Department of Taxation a statement of current

and contemplated general obligation debt and special taxes, a written statement of the City's debt management policy, and a plan of capital improvements for the ensuing five fiscal years. Presented as of June 30, 2025, are the City's Debt Management Policy, Indebtedness Report, prepared by JNA Consulting Group, LLC, and the five-year Capital Improvement Plan, compiled by City staff. This information will be presented to the Churchill County Debt Management Commission on August 14, 2025, at 4:00 p.m. in the Churchill County Commission Chambers.

Mayor Tedford inquired whether there were any comments from the Council or the public.

Councilman Harmon inquired on the reports mentioned. Do these all fall with the perimeters set by NRS?

City Clerk Treasurer Michael O'Neill stated that they do. We are fully in compliance.

Mayor Tedford inquired whether there were any further comments from the Council or the public.

No further comments were noted.

Councilman Harmon motioned to approve the Debt Management Policy, Indebtedness Report and Capital Improvement Plan as of June 30, 2025; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

### **Public Comments**

Mayor Tedford inquired if there were any public comments.

No comments were noted.

### **Council and Staff Reports**

Mayor Tedford inquired if there were any Council and Staff reports.

No reports were noted.

### **Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:14 a.m.

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Mayor Tedford

Attest: \_\_\_\_\_  
Michael O'Neill, City Clerk-Treasurer