

**MINUTES
CITY OF FALLON
55 West Williams Ave
Fallon, Nevada
September 7, 2023**

The Honorable City Council met in a special meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Tedford
Councilwoman Kelly Frost
Councilwoman Karla Kent
Councilman Paul Harmon
Chief of Staff Bob Erickson
Deputy City Attorney Trent deBraga
Deputy City Attorney Sean Rowe
City Clerk Treasurer Sean Richardson
Deputy City Clerk Elsie Lee
Public Works Director Brian Byrd
Deputy Public Works Ryan Swirczek
Deputy Public Works Kevin Gulley
Deputy Public Works Adrian Noriega
Chief Ron Wenger
Captain John Riley
Captain Daniel Babiarz
City Engineer Derek Zimney
Emergency Manager Steve Endacott
Director of Tourism Jane Moon

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Consideration and possible confirmation of Glen Radtke as Public Works Director.

Mayor Tedford stated that it was his pleasure today, to be able to offer Glen as his appointment to Council as Deputy Public Works Director. Glen was born in Reno and moved to Gardnerville at the young age of 2. After graduating from Douglas High School, he was hired by the Bently Nevada Corporation where he worked for over 18 years; first as an electrician and then as the Facilities Supervisor. During that time, he completed a 4-year Electrical Apprenticeship program. In 2003, Glen accepted a job offer at Douglas County as a Facilities Maintenance Specialist III and worked his way up to become the Fleet and Facilities Manager, after completing a two-year Supervisory Management Program (through the UNR extended studies). In October 2022, after 19 years with Douglas County, he was hired by the City of Fallon as the Parks/Facilities Supervisor. Glen's employment with the City of Fallon has made it possible for him to both live and work here in Fallon and to be part of this great community. He has been happily married for 32 years to Tiffany (his high school sweetheart). They have been truly blessed with 2 children: Tyler and Cassidy plus a 2-year-old granddaughter, Halle who has her Papa wrapped around her little finger. He also has another granddaughter on the way. In his free time, Glen enjoys spending time with his family, camping, hiking, gardening, and traveling. I think Glen is perfect for this job and that is why I am offering him, to you all here today. I know that you all have had an opportunity to meet with Glen privately and ask him many questions. I offer up his appointment to you today. At this time, if any of you have any questions for Glen, he would be happy to answer them.

Councilwoman Frost stated that she didn't have any questions for Glen as she had a conversation with him previously. Glen has a very impressive resume and I believe he is going to be a great asset to our public works team. Thank you.

Councilman Harmon stated that he really enjoyed meeting and getting to know Glen. I am very comfortable with putting Glen into this position. I support the Mayor's recommendation, and think that he will be great for the City of Fallon.

Councilwoman Kent echoed both Councilwoman Frost and Councilman Harmon's comments.

Mayor Tedford inquired if there were any public comments.

No comments were noted.

Councilwoman Frost motioned to approve the confirmation of Glen Radtke as Public Works Director; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Consideration and possible action to establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00).

Mayor Tedford stated that based on job duties, responsibilities, experience, and skill set necessary to successfully perform the functions of the appointed positions of Deputy Public Works Director, it is recommended that the Council establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00) per year.

Mayor Tedford inquired if there were any comments or questions from the Council or public.

No comments were noted.

Councilman Harmon motioned to approve the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00); seconded by

Councilwoman Kent and approved with a 3-0 vote by the Council.

Mayor Tedford administered the Official Oath of Office.

Consideration and possible action to approve a construction contract with Hat Creek Construction & Materials Inc., of Berney, CA, in order to complete the Court Street Rehabilitation Project, PWP-CH-2023-367, in the amount of One Million Three Hundred Ninety-Seven Thousand Dollars (\$1,397,000.00).

Public Works Director Brian Byrd stated that upon approval, the project would allow for the reconstruction of portions of Court Street from South East Street to South Nevada Street. Limits of construction are further described in the attached documents. The project generally includes demolition and removal of the existing roadway, landscaping, paving, sanitary sewer, storm drains, and waterlines. Construction elements of the project include: The installation of curb, gutter, sidewalk, paving, sanitary sewer, street lighting, storm drain manholes, on-street parking, and landscaping improvements. In accordance with NRS Section 338.1385, the City advertised the Court Street Reconstruction Project (PWP CH-2023-367) on May 19, 2023. A pre-bid meeting was held on May 19, 2023. A pre-bid meeting was held at 55 W Williams Ave. on May 25, 2023. No bids were received on the date of the opening on June 8, 2023. In response to no bids being received on June 8, 2023, the City published a public notice on July 21, 2023, and August 4, 2023, stating that no bids were received and that the contract may be let without further bidding. In response to the July 21st public notice, Hat Creek Construction & Materials responded on August 4th, with the bid amount of \$1,397,00.00.

Mayor Tedford inquired if there were any questions from the Council. \$400,000.00 of this will come from a CDBG grant, I believe.

Public Works Director Brian Byrd confirmed. Back in 2022, we received \$405,045.00 worth of funding from the CDBG funds. At that time, when we submitted this project for eligibility, we anticipated the project to be around \$1,000,000.00, so we thought that we would get a 50% split. We are fortunate because this is one of the larger awarded amounts that they had for that year. We were hoping it would cover about 50% but it ended up being about 33% of the project the grant will fund. They fund the pedestrian and vehicle access improvements. This includes ADA sidewalks, curb, gutter, and new paving. So, that portion of the funding will go directly towards that. The enterprise funds will help fund the remaining portions.

Councilman Harmon inquired on the street parking. Will it be parallel parking or diagonal parking, like on Broadway?

Public Works Director Brian Byrd stated that it will be parallel on-street parking.

Councilwoman Frost stated that this was a long overdue project. Sadly, I believe this is the way of the world currently, with the ballooning pricing of construction projects. I think that it is very important that we follow through and use the CDBG funding because that is an indicator of future CDBG funding that comes to the City of Fallon and for future projects. I believe this is Hat Creek Construction's first project that they have bid for the City. Do they come well recommended?

Public Works Director Brian Byrd stated that they do. Hat Creek Construction is a very reputable contractor on the civil side of the world. They do a lot of work in northern California, but they are starting to have more of a northern Nevada presence. The City is very confident that they are capable of performing the work. I think that you nailed it. Material prices have certainly stabilized but contractor capacity is our biggest issue right now. So, we are excited and fortunate to have received a bid. I think these folks will do a good job.

Mayor Tedford stated that this should be the last street in the southeast portion of the

City, that is unpaved.

Public Works Director Brian Byrd agreed. Court Street is in the worst condition of any street that we have. It lacks curb, street, and gutter. Any legitimate access to Oats Park or any of the businesses of that Maine Street corridor.

Mayor Tedford stated that it hits the business corridor of S Nevada, that is a corridor to Williams Ave., that we discussed with CDBG.

Public Works Director Brian Byrd stated that the City was eligible through the CDBG process and the Governor's office of Economic Development because of the potential to spur positive impacts to the local economy.

Mayor Tedford stated that there are many reasons why this is a good project. We would have liked to have this done a couple of years ago.

Public Works Director Brian Byrd stated that we are finding that issue all over the place with the federal dollars we are receiving. It is taking longer for us to get these projects bid on, and awarded and we are paying the price for that.

Councilwoman Kent inquired on the start and end date for the project.

Public Works Director Brian Byrd stated that Hat Creek Construction is ready to go. They are ready to mobilize immediately. It takes a little while to go through the insurance documents and get a Notice of Award and a Notice to Proceed. I anticipate that we will see construction begin, at a minimum/best case scenario, about 14-days, worse-case scenario would be about 30-days. We are going to rush it and get it paved before it gets cold, but we will have to see how much we are able to accomplish. I think that one of the first things that they are going to do is mill what is sort of left of the existing roadway, and most likely there will be an improvement on day one.

Mayor Tedford inquired if there were any public comments or questions.

No comments were noted.

Councilwoman Kent motioned to approve a construction contract with Hat Creek Construction & Materials Inc., of Berney, CA, in order to complete the Court Street Rehabilitation Project, PWP-CH-2023-367, in the amount of One Million Three Hundred Ninety-Seven Thousand Dollars (\$1,397,000.00); seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

No reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:22 a.m.

Mayor Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

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