

MINUTES
CITY OF FALLON
55 West Williams Ave
Fallon, Nevada
March 5, 2024

The Honorable City Council met in a regular meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
Councilwoman Kelly Frost
Councilwoman Karla Kent
Councilman Paul Harmon
Chief of Staff Bob Erickson
City Attorney Mike Mackedon
Deputy City Attorney Trent deBraga
Deputy City Attorney Sean Rowe
Chief Ron Wenger
Captain John Riley
Captain Daniel Babiarz
City Clerk Treasurer Sean Richardson
Deputy City Clerk Elsie Lee
Deputy City Clerk Michael O'Neill
Public Works Director Brian Byrd
Deputy Public Works Director Adrian Noriega
Deputy Public Works Glen Radtke
Deputy Public Works Marco Guerrero
Engineer Derek Zimney
Director of Tourism Jane Moon
Emergency Manager Steve Endacott

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon

which action will be taken.

No comments were noted.

Consideration and possible approval of Council Meeting Minutes for February 6, 2024, and February 20, 2024.

Councilman Harmon motioned to approve Council Meeting Minutes for February 6, 2024, and February 20, 2024; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

Consideration of application by Kathrein Eden for a retail establishment (off-premises) liquor license manager change for Safeway, Inc. to be located at 890 West Williams Avenue.

Deputy City Clerk Elsie Lee stated Kathrein Eden, Assistant Store Manager of Safeway Inc. has made an application for a retail establishment (off-premises) liquor license for Safeway Inc. to be located at 890 West Williams Avenue. A retail liquor license is a privileged license that allows the licensee to sell alcoholic beverages from a fixed and definite place of business for consumption off of the premises only. The application has been reviewed by Captain Daniel Babiarz, Deputy City Attorney Trent deBraga, City Engineer Derek Zimney, and Deputy City Clerk Elsie Lee and has been recommended for approval.

Mayor Tedford inquired if there were any comments or questions from the public or Council.

No comments were noted.

Councilwoman Frost motioned to approve the application by Kathrein Eden for a retail establishment (off-premises) liquor license manager change for Safeway, Inc. to be located at 890 West Williams Avenue; seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Consideration of application by Miki Saavedra for a mobile food vendor license for We Can Warriors.

Deputy City Clerk Elsie Lee stated Miki Saavedra, owner of We Can Warriors has made an application for a mobile food vendor license for We Can Warriors. A mobile food vendor license is a privileged license that allows the licensee to sell food from a motor vehicle, or other type of food service conveyance, for human consumption and which is used to sell and dispense food or beverages to consumers. The application has been reviewed by Deputy City Attorney Trent deBraga, City Engineer Derek Zimney, Chief Ron Wenger, and Deputy City Clerk Elsie

Lee and has been recommended for approval.

Mayor Tedford inquired if there were any comments or questions from the public or Council.

Councilwoman Kent inquired if the business has only been operating in Churchill County.

City Clerk Elsie Lee stated that they have a City business license but have not been operating in the City since this ordinance has been passed. With the renewal of her business license this year, she also submitted for this license as well.

Mayor Tedford inquired if there were any further questions or comments.

No further comments were noted.

Councilwoman Kent motioned to approve the application by Miki Saavedra for a mobile food vendor license for We Can Warriors; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

Consideration and possible approval of a parcel map for Pony Express Stations Series C to split Churchill County Assessor's Parcel Number 001-231-59, commonly known as 1110 W Williams Avenue, Fallon, NV, into two parcels.

City Engineer Derek Zimney stated that Pony Express Stations Series C, owner of Churchill County Assessor's Parcel Number (APN) 001-231-59, has made an application and submitted a map to split its property at 1110 W Williams Avenue. This parcel map will create a 38,548 square foot parcel and a 6,064 square foot parcel. On December 28, 2023, the City Council approved a purchase and sale agreement with Pony Express Stations in the amount of eighty-eight thousand one hundred eighty-five dollars (\$88,185.00) for the purchase of what is now the 6,064 square foot parcel depicted on the parcel map. If approved, this parcel map will be recorded and the purchase and sale agreement approved by the City Council December 28, 2023, will proceed to escrow. The 6,064 square foot parcel will allow for future road and infrastructure improvements at the intersection of W Williams Avenue and Whitaker Lane.

Mayor Tedford inquired if there were any comments or questions from the public or Council.

No comments were noted.

Councilwoman Kent motioned to approve the parcel map for Pony Express Stations Series C to split Churchill County Assessor's Parcel Number 001-231-59, commonly known as 1110 W Williams Avenue, Fallon, NV, into two parcels; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

Possible introduction of Bill No. 796: An ordinance amending Title 21, Chapter 21.36, Section 21.36.030 of the City of Fallon Municipal Code for the purpose of changing the off-street parking requirements in a R-2 Limited Multiple Residence District; and for other matters properly related thereto. This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.

Councilman Harmon introduced Bill No. 796: An ordinance amending Title 21, Chapter

21.36, Section 21.36.030 of the City of Fallon Municipal Code for the purpose of changing the off-street parking requirements in a R-2 Limited Multiple Residence District; and for other matters properly related thereto.

Setting of public hearing date for Bill No. 796: An ordinance amending Title 21, Chapter 21.36, Section 21.36.030 of the City of Fallon Municipal Code for the purpose of changing the off-street parking requirements in a R-2 Limited Multiple Residence District; and for other matters properly related thereto.

Mayor Tedford set the public hearing date for Bill No. 796: An ordinance amending Title 21, Chapter 21.36, Section 21.36.030 of the City of Fallon Municipal Code for the purpose of changing the off-street parking requirements in a R-2 Limited Multiple Residence District for Tuesday March 19th at 9:00 a.m. We are trying to clear up our ordinances. These are not as clear as they could be. These amended ordinances will be much clearer and easier to understand. Deputy City Attorney Sean Rowe, Deputy City Attorney Trent deBraga, and City Engineer Derek Zimney have spent a great deal of time on these. I call Trent the parking czar of the City of Fallon because he will try to figure out each space, and sometimes it can be humorous as to trying to figure out the spaces, and this will make it a lot clearer. These are not radical changes; we are just trying to be more definitive with these ordinances.

Possible introduction of Bill No. 797: An ordinance amending Title 21, Chapter 21.40, Section 21.40.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space on square feet of gross floor area in a R-C Transition Use Residence District; and for other matters properly related thereto. This agenda item is for possible introduction of the proposed ordinance only. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.

Councilwoman Frost introduced Bill No. 797: An ordinance amending Title 21, Chapter 21.40, Section 21.40.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space on square feet of gross floor area in a R-C Transition Use Residence District; and other matters properly related thereto.

Setting of public hearing date for Bill No. 797: An ordinance amending Title 21, Chapter 21.40, Section 21.40.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space on square feet of gross floor area in a R-C Transition Use Residence District; and for other matters properly related thereto.

Mayor Tedford set the public hearing date for Bill No. 797: An ordinance amending Title 21, Chapter 21.40, Section 21.40.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space on square feet of gross floor area in a R-C Transition Use Residence District for Tuesday March 19th at 9:00 a.m.

Possible introduction of Bill No. 798: An ordinance amending Title 21, Chapter 21.54, Section 21.54.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space based on the square feet of gross floor area in a LI

Light Industrial District; and for other matters properly related thereto. If introduced, a public hearing on the proposed ordinance will be set in the next agenda item and no further action can or will be taken at this meeting. At the public hearing, which will be properly noticed and advertised, the City Council will take comment and then consider possible adoption of the ordinance as introduced or amended.

Councilwoman Kent introduced Bill No. 798: An ordinance amending Title 21, Chapter 21.54, Section 21.54.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space based on the square feet of gross floor area in a LI Light Industrial District; and for other matters properly related thereto.

Setting of public hearing date for Bill No. 798: An ordinance amending Title 21, Chapter 21.54, Section 21.54.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space based on the square feet of gross floor area in a LI Light Industrial District; and for other matters properly related thereto.

Mayor Tedford set the public hearing date for Bill No. 798: An ordinance amending Title 21, Chapter 21.54, Section 21.54.040 of the City of Fallon Municipal Code for the purpose of changing the dedication of one parking space based on the square feet of gross floor area in a LI Light Industrial District for Tuesday March 19th at 9:00 a.m.

Fallon Police Department Monthly Report for January 2024.

Chief Ron Wenger presented the January monthly report. The report will compare the 2024 crime, traffic stops, and traffic accidents to statistics to January 2023. Total calls-for-service this month were 685.

- Crime Summary: 2 total Domestic Batteries; 3 Batteries.
- Theft Calls: 15 total thefts for various items.
- Arrest Summary: 38 total arrests.
- Moving Citations/Traffic Warnings: 102 traffic stops were made; 21 issuing citations.
- Public Property Accidents: 23 total accidents.
- Animal Shelter Services: Contributed 67 hours.
- Volunteers in Police Services: Total 125; Churchill – 74; City – 51.
- Various training courses were provided to sworn-in and non-sworn-in officers.
- 0 requests were made through the Citizen Assistance Program.
- Police officers participated in several various public relations events.
- No Citizen Surveys were returned.

Mayor Tedford inquired if there were any comments or questions.
No comments were noted.

Public Comments

Mayor Tedford inquired if there were any public comments.
No comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.
No reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:30 a.m.

Mayor Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer