



## CITY OF FALLON

### REQUEST FOR COUNCIL ACTION

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DATE SUBMITTED: June 11, 2025  
AGENDA DATE: June 17, 2025  
TO: The Honorable City Council  
FROM: Brian Byrd, Public Works Director  
AGENDA ITEM TITLE: Consideration and possible action to approve a design contract with Van Woert Bigotti of Reno, NV, in order to provide design and engineering services for a Fixed Base Operations Facility at the Fallon Municipal Airport, in the amount of Two Hundred Thirty Thousand Four Hundred Dollars (\$230,400). **(For possible action)**

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#### TYPE OF ACTION REQUESTED:

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| <input type="checkbox"/> Resolution                      | <input type="checkbox"/> Ordinance               |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other – Discussion Only |
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**RECOMMENDED COUNCIL ACTION:** Motion to approve a design contract with Van Woert Bigotti of Reno, NV, in order to provide design and engineering services for a Fixed Base Operations Facility at the Fallon Municipal Airport, in the amount of Two Hundred Thirty Thousand Four Hundred Dollars (\$230,400). **(For possible action)**

**DISCUSSION:** The City of Fallon (City) was awarded \$825,000 during the 2022-2023 Congressionally Directed Spending cycle in order to assist in the construction of a new Fixed Base Operations Center (FBO) at the Fallon Municipal Airport (FLX). The current FBO serves as the sole gateway to our community for those traveling by air. Constructed in 1945, the current FBO no longer serves the needs of our community nor is it a candidate for rehabilitation.

On March 14, 2025, the City released a Request for Statements of Qualifications for consultants interested in providing airport architectural consultant services for the demolition and reconstruction of a new FBO at FLX. Two (2) Statement of Qualifications were received and ranked by the evaluation committee. Van Woert Bigotti ranked the highest among the submissions.

The objective of the request was to select a highly qualified team with full-service architectural design expertise capable of producing documents for design, bidding and construction in accordance with FAA standards.

City Staff recommends an approval with Van Woert Bigotti for the services referenced.

FISCAL IMPACT: \$230,400

FUNDING SOURCE: 2022 Congressionally Directed Spending

PREPARED BY: Brian Byrd