



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action to accept applications for vacancies on Boards, Committees, and Commissions, to reappoint incumbents, and to schedule interviews for new applicants

DATE: August 7, 2025

DEPARTMENT: City Secretary

PRESENTED BY: Amanda Valdez, TRMC, Deputy City Secretary

INTRODUCTION/BACKGROUND:

On June 5, 2025, the City Secretary reviewed the annual appointment process for Boards, Committees, and Commissions and presented a timeline for completing appointments (**Attachment A**).

A summary of the 15 possible vacancies is provided in **Attachment B**. All incumbents with terms expiring on September 30, 2025, were contacted and given the opportunity to request reappointment. Nine of the incumbents have requested reappointment.

To recruit new applicants, the City published vacancy notices on its website and social media. The application deadline was August 1, 2025. The City received eight applications from new individuals to volunteer their service on the City's Boards, Committees and Commissions. Several applicants expressed interest in multiple positions.

The staff is seeking the City Council's acceptance of the submitted applications and guidance on how to proceed. This includes:

- Interviewing all applicants; and,
- Reappointing incumbents and interviewing only new applicants; or
- Selecting any other method deemed appropriate.

Staff will schedule interviews on September 4 and September 18, as necessary, with the City Council's direction.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Provides a consistent and fair appointment process.
- Provides a fresh perspective for established committees.
- Supports Pillar 5 of the Strategic Action Plan - Operational Excellence by affording an opportunity for resident engagement and participation.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to accept the Boards, Committees, and Commissions applications,

Option 1: and to reappoint all incumbents to their prospective Board, Committee, or Commission positions and set the following dates for interviews on new applicants:
_____.

Option 2: and to interview all applicants, incumbent and new, for the Board, Committee, and Commission positions and set the following dates for interviews:
_____.