



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

February 2, 2023

AGENDA TOPIC: Consideration and possible action ratifying the City Manager's execution of a Building Inspector Services Agreement

DATE: February 2, 2023

DEPARTMENT: Building Codes

PRESENTED BY: Katie Schweitzer, Manager of Engineering Services

INTRODUCTION/BACKGROUND:

On January 23, 2023, the City Manager entered into a Building Inspector Services Agreement with James Earl IV, a state licensed plumbing inspector and International Code Council Certified Residential Building Inspector, to conduct plan reviews and inspect new and existing construction. The attached Agreement was executed under emergency conditions due to the following:

1. the City's on-staff building inspector is on unplanned medical leave; and,
2. the contracted building inspectors currently do not have a state plumbing inspection license; and,
3. the unfilled vacancy in the Building Official position.

The City Code of Ordinances and the attached Building Inspector Services Agreement are the governing documents that guide the functions of the contracted building inspector. The Inspector reports directly to the City's Building Official or designee. The agreement includes:

1. An effective period of January 23, 2023-September 30, 2023; and to be renewed, if deemed advisable, annually.
2. Either party with or without cause may terminate the Agreement with a 90-day notice.
3. Will be covered for General Liability through the City's insurance provider while serving in the capacity as a Building Inspector.

Executing said agreement with James Earl IV ensures continued effective operations of the building codes department. Accordingly, this agenda item is to ratify the City Manager's execution of the attached Building Inspector Services Agreement.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Receiving City Council approval by ratifying an executed agreement by the City Manager.
- By maintaining an agreement with a state licensed plumbing inspector, the city can continue maintaining the general health, safety, and welfare of its citizens in a timely manner.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

No budgetary impact as funding is in the Building Codes FY 2022-23 Professional Services line (01-641-300) budget.

LEGAL ANALYSIS:

The City's legal team has reviewed and approved the agreement.

RECOMMENDATION/PROPOSED MOTION:

I move to approve the ratification of the City Manager's execution of the Building Inspector Services Agreement with Jim Earl IV.