



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a resolution authorizing the execution of a purchase order with Holt Cat for an emergency generator for Fire Station #3, expenditure of the required funds, and execution of all applicable documents by the City Manager

DATE: March 7, 2024

DEPARTMENT: Finance

PRESENTED BY: Consent Item – Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City budgeted \$150,000 for several upgrades to Fire Station #3. The scope of improvements includes installing new bay door openers, access control system and an emergency generator. Five bay door openers have been purchased and installed for a total cost of \$22,400. This agenda item is for the purchase and installation of a 100kVA diesel-powered emergency generator capable of providing 400 amps continuous current, including a concrete pad, automatic transfer switch and start-up testing. Purchasing this equipment will provide power to the building in the event of a power outage. The cost for a permanent generator for this location is \$86,407.23. This also includes all materials and labor for installation. The remainder of the budgeted amount will be used to purchase the access control system.

The City intends to purchase this equipment through Holt Cat by utilizing the BuyBoard Purchasing Cooperative. As a member of the purchasing co-op, the City can utilize pricing that has been competitively bid on a larger scale. This also fulfills the City's competitive requirements.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Priority 3.5 of the Strategic Action Plan to Enhance and Ensure Continuity of Reliable City Facilities.
- Supports Priority 4.2 of the Strategic Action Plan to Develop a Long-Term Strategy for Continuity of Fire Services.
- Utilizing the purchasing cooperative allows the City to take advantage of pricing competitively bid on a larger scale. It also complies with competitive procurement requirements.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City budgeted \$150,000.00 this fiscal year for improvements to Fire Station #3. The cost for this purchase is \$86,407.23.

LEGAL ANALYSIS:

Legal has reviewed and approved the resolution as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item – I move to approve a resolution authorizing the execution of a Purchase Order with Holt Cat for an emergency generator for Fire Station #3 in the amount of \$86,407.23.