



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the second reading of an ordinance amending the City Council Meeting Rules of Procedure, identifying procedures and guidelines for the approval of Council Member absences from Council Meetings

DATE: November 21, 2024

DEPARTMENT: City Council

PRESENTED BY: Consent Item: Gregory C. Maxton, Mayor

INTRODUCTION/BACKGROUND:

The City of Fair Oaks Ranch Home Rule Charter states that the Mayor or a Council Member shall forfeit their office if they fail to regularly attend City Council meetings without an approved absence. The Charter further states that an approved absence is obtained by a majority vote of City Council either before or after the absence.

The Home Rule Charter and the current City Council Meeting Rules of Procedure do not provide any further clarification for obtaining the approved absence or guidelines for Council Members to approve absences.

This amendment to the Rules of Procedure will provide Council Members with a more formalized process for requesting absence approvals and also provide parameters on what absences should be approved.

The first reading of this ordinance was approved at the November 7, 2024 Regular City Council meeting.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

City Council is entrusted with the responsibility of making important decisions that impact the community, and regular attendance at City Council meetings is essential for the effective governance of the city.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

Approved as to form

RECOMMENDATION/PROPOSED MOTION:

Consent Item - I move to approve the second reading of an ordinance to amend the City Council Rules of Procedure.