



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a resolution authorizing the execution of a purchase order with Briggs Equipment for a trailer-mounted boom lift, expenditure of the required funds, and execution of all applicable documents by the City Manager.

DATE: January 18, 2024

DEPARTMENT: Finance

PRESENTED BY: Consent Item - Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City budgeted \$40,000 for the purchase of a boom lift. This equipment will be used for maintenance and repair of City facilities, tree trimming and for hanging holiday decorations. This boom lift will be trailer mounted and towable. It will have a 55-foot reach and an electric motor. Purchasing a towable unit allows for greater mobility when utilizing the boom lift throughout the City. The City currently rents a boom lift when needed, usually several times each year. Purchasing this equipment will allow the City to avoid rental charges in the future.

The City intends to purchase this equipment through Briggs Equipment by utilizing the BuyBoard Purchasing Cooperative. As a member of the purchasing co-op, the City can utilize pricing that has been competitively bid on a larger scale. This also fulfills the City's competitive requirements.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Priority 3.5 of the Strategic Action Plan to Enhance and Ensure Continuing of Reliable City Facilities.
- Utilizing the purchasing cooperative allows the City to take advantage of pricing competitively bid on a larger scale. It also complies with competitive procurement requirements.
- Purchasing this equipment will allow the City to avoid rental charges in future years.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City budgeted \$40,000.00 this fiscal year for this equipment. The cost for this purchase is \$54,480.00. Savings from other purchases are available to cover the difference of \$14,480.00.

LEGAL ANALYSIS:

Legal has reviewed and approved the resolution as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item - I move to approve a resolution authorizing the execution of a Purchase Order with Briggs Equipment for a trailer-mounted boom lift in the amount of \$54,480.00.