



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, March 16, 2023 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members Stroup, Elizondo, Bliss, Koerner, Parker and Muenchow.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard - None

CONSENT AGENDA

- 4. Approval of the March 2, 2023, Regular City Council meeting minutes.**
- 5. Confirmation of an emergency ordinance amending the Fiscal Year 2022-2023 budget appropriating funds to remove debris created by the ice storm.**
- 6. Approval to authorize the City Manager or designee to execute agreements associated with migration of City water meter reads to Sensus cloud services.**
- 7. Approval to authorize the City Manager or designee to execute agreements associated with Microsoft 365 cloud services.**
- 8. Approval of Council Member Parker's absence from the April 6, 2023, Regular City Council meeting.**

Council Member Stroup asked to pull items 5, 6, & 7 from consent for discussion.

MOTION: Made by Council Member Muenchow, seconded by Council Member Parker, to approve the Consent Agenda. (Items 4 & 8)

VOTE: 7-0; Motion Passed.

CONSIDERATION/DISCUSSION ITEMS

5. Confirmation of an emergency ordinance amending the Fiscal Year 2022-2023 budget appropriating funds to remove debris created by the ice storm.

MOTION: Made by Council Member Elizondo, seconded by Council Member Koerner, to confirm the Budget Amendment Ordinance.

VOTE: 7-0; Motion Passed.

6. Approval to authorize the City Manager or designee to execute agreements associated with migration of City water meter reads to Sensus cloud services.

MOTION: Made by Council Member Muenchow, seconded by Council Member Bliss, to authorize the City Manager or designee to execute agreements with the following companies in the total amount of \$85,884.34:

- Aqua Metric
- Tyler Technologies
- AquaHawk

VOTE: 7-0; Motion Passed.

7. Approval to authorize the City Manager or designee to execute agreements associated with Microsoft 365 cloud services.

MOTION: Made by Council Member Elizondo, seconded by Council Member Muenchow, to authorize the City Manager or designee to execute agreements with the following companies for a total of \$129,898.04:

- SHI International Corporation
- Centre Technologies

VOTE: 7-0; Motion Passed.

9. Consideration and possible action accepting the Fiscal Year 2021-2022 Audit.

MOTION: Made by Council Member Muenchow, seconded by Council Member Koerner, to accept the Fiscal Year 2021-2022 annual audit as presented by ABIP, PC.

VOTE: 7-0; Motion Passed.

10. Consideration and possible action authorizing the City Manager to negotiate and execute agreements for the annual July 4th Celebration.

MOTION: Made by Council Member Koerner, seconded by Council Member Elizondo, to authorize the City Manager to negotiate and execute agreements for a July 4th Celebration in an amount not to exceed \$35,000 to include a fireworks show, a laser show, and any incidentals.

VOTE: 6-1; Motion Passed. Council Member Muenchow voted Nay.

11. Discussion and possible action to shape and frame the Q2 Town Hall meeting.

MOTION: Made by Council Member Parker, seconded by Council Member Muenchow, that the next town hall's primary topic be regarding the Wastewater Treatment Plant and with a secondary topic be regarding Disaster Response. The town hall will be held on April 18, 2023 (at 6:30 PM).

VOTE: 7-0; Motion Passed.

12. Consideration and possible action regarding requirements or expenditures associated with the Local Disaster.

Scott Huizenga, Assistant City Manager for Administrative Services, provided an update on the progress of the bulk brush pickup project resulting from the February ice storm. Mayor Maxton announced that the Bexar County portion of the city is not expected to be reimbursable through FEMA. An invitation to bid has been posted for the remaining pickup of Bexar and Comal Counties. Council Member Stroup encouraged that Council and staff consider selecting a new contractor for the remaining counties. A consideration item will be brought back to Council at the April 6, 2023, scheduled meeting.

WORKSHOPS

- 13.** Grant Watanabe, P.E., Director of Public Works & Engineering Services, introduced the consultants who assisted with the preliminary analysis for the City's drainage CIP project: Bobby Balli, P.E., PWLF, Marcus Garcia, P.E., and Troy Dorman, PhD, PE, CFM, of Halff Associates, Inc., Byron Sanderfer, P.E., CFM, LEED AP, and Bryan Spina, P.E., CFM, from Ardurra Group, Inc., and Steven Dean, P.E., of Pape-Dawson Engineers, Inc. The Director of Public Works then led a workshop regarding the Drainage CIP Update.
- 14.** Mayor Gregory C. Maxton led a discussion on the process for a yearly review of the city's planning tools.
- 15.** Mayor Gregory C. Maxton led a workshop regarding Key Stakeholder Relationships.

REQUESTS AND ANNOUNCEMENTS**16. Announcements and reports by Mayor and Council Members.**

Council Member Bliss announced that the Easter Egg Scramble for children 10 years and under, is scheduled to take place on March 26, 2023, at Vestal Park from 2:00 PM – 3:30 PM. Registration and wristband pickup are required. Council Member Bliss and Stroup urged residents to contact FORHA for details.

Mayor Maxton announced that TxDOT had cleared the East side of Ralph Fair Rd. in preparation for utility movements. The City has been notified that clearing of the West side will happen the week of March 20, 2023. Mayor Maxton also commended Council Member Stroup for her questions on the agenda items under Consent.

17. Announcements by the City Manager.

N/A

18. Requests by Mayor and Council Members that items be placed on a future City Council agenda.

N/A

CONVENE INTO EXECUTIVE SESSION

City Council did not convene into Executive Session regarding:

Sec. 551.071 (Consultation with Attorney)

19. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.
20. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.

Sec. 551.072 (Deliberation regarding real property)

21. The City Council did not convene in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

Sec. 551.074 (Personnel)

22. The City Council did not convene in closed session pursuant to Texas Government Code Section 551.074, Personnel, to discuss the duties and performance of the City Manager.

RECONVENE INTO OPEN SESSION

N/A

ADJOURNMENT

Mayor Maxton adjourned the meeting at 9:18 PM.

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary