

## FY 2023-24 BUDGET CALENDAR

Budget Planning	March 2	<b>COUNCIL:</b> 5-Year Financial Plan to Council
	April 6	<b>COUNCIL:</b> Present Budget Calendar to Council
	April 20	<b>COUNCIL:</b> Five-Year Financial Plan Baseline Assumptions
	May 4	<b>COUNCIL:</b> Present Preliminary Tax Rolls
	May	<b>COUNCIL PLANNING MEETING:</b> Strategic Action Plan, Budget Goals and Review Budget Calendar
Budget Development	June 1 (Regular Meeting)	<b>*COUNCIL*</b> Budget 101 and Budget Overview Mayor and Council and Administration Budgets
	June 15 (Regular Meeting)	<b>*COUNCIL*</b> Public Safety, City Secretary, Municipal Court, HR/Communications, Finance, IT
	July 6 (Regular Meeting)	<b>*COUNCIL*</b> Public Works General Fund and Utility
	July 20 (Regular Meeting)	<b>*COUNCIL*</b> CIP and any additional departmental questions
Budget Presentation, Consideration, and Adoption	July 25	Deadline for <b>Chief Appraisers</b> to deliver certified rolls or certified estimates to taxing units and certification of anticipated collection rate by tax collector. (Tax Code Sec. 26.01(a-1))
	August 3 (Regular Meeting)	Finance Director submits the No-New Revenue and Voter Approval rates to City Council. (Tax Code Sec 26.04(e)).  Calculation forms must be certified and posted to the Truth in Taxation websites for the appraisal districts  Finance Director posts the calculated no-new-revenue tax rate and voter approval tax rate, along with certain debt information on the home page of the City's website using form prescribed by comptroller (Tax Code Sec 26.04(e)).
	August 17 (Regular Meeting)	<b>City Council</b> confirms maximum proposed tax rate and Council takes a record vote. (Tax Code Sec 26.061(b))  <b>City Council</b> schedules one public hearing on the budget (LGC 102.006 (a-b)) and a meeting to vote on the tax rate (Tax Code Sec. 26.05(d)); (Tax Code Sec 26.06)  <b>Formal Budget Submittal + Budget Summary Presentation</b>
	August 21	<b>City Manager</b> files budget with <b>City Secretary</b> (LGC Sec. 102.005(a)) <b>City Secretary</b> ensures the proposed budget is available on the website and available for inspection at City Hall (LGC Sec. 102.005(c))
	September 14 (Special Meeting)	<b>Public Hearing for proposed budget and tax rate.</b> Council Meeting for the <b>First Reading of Budget and Tax Rate Ordinances</b> is held.
	September 21	<b>Second Reading</b> and adoption of the Budget and Tax Rate ordinances.