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## CITY COUNCIL CONSIDERATION ITEM

### CITY OF FAIR OAKS RANCH, TEXAS

August 17, 2023

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AGENDA TOPIC:      Consideration and possible action to accept applications for open positions on Boards, Committees, and Commissions and to set dates for interviews

DATE:                      August 17, 2023

DEPARTMENT:        City Secretary

PRESENTED BY:      Christina Picioccio, TRMC, City Secretary

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#### **INTRODUCTION/BACKGROUND:**

At the May 18, 2023, City Council meeting, the City Secretary reviewed the process of appointing or reappointing members of the City's Boards and Commissions and provided the schedule to achieve that task (**Attachment A**). Incumbents whose terms will expire on September 30, 2023, were contacted and provided the opportunity to express their interest in continuing to serve. To generate new applicants, notices and applications were posted on the City website as well as on social media forums. The application deadline was August 9, 2023. There are 17 potential positions available due to term limits and resignations. One of the open positions on the MDD Board must be filled by a member of City Council. Ten members have expressed interest in continuing to serve. One other member has indicated he would continue to serve if there were no other volunteers. Five applications were received by the deadline.

The objective of the agenda item is for council to accept the applications and to provide direction on how they would like to proceed to fill these positions: interview all candidates, reappoint incumbents and interview only new applicants, or any option deemed necessary by the City Council. The recommended interview timeframe is August 21 – September 13, 2023.

To note:

- **Building Code Board of Appeals:**
  - Four-member board (3 regular & 1 alternate)
  - Two regular positions are available starting October 1, 2023
  - One member has not responded
  - Second regular member is not interested in continuing to serve
  - The alternate member is interested in serving as a regular member Place 3 – John Wall
  - One eligible application received – Applicant is also interested in another position
  - *Requirements: Those who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of the jurisdiction*
- **Capital Improvements Advisory Committee:**
  - Nine-member committee
  - Three positions are available starting October 1, 2023

- Two of the three members are interested in continuing to serve - Ben Koerner, Place 7, (At Large), and Chris Weigand, Place 9(Real Estate)
- One open position
- Four applications received – Three applicants are also interested in other positions
- *Requirements: No fewer than 40% of the members must be representatives of the real estate development or building industries*
- *Currently one of the two incumbents of the committee contribute to meeting the 40% requirement. If this member stays on the committee, we will continue to meet the 40% requirement. None of the new applicants fulfill the real estate development/building industry requirement.*
- **Municipal Development District Board:**
  - Seven-member board
  - Four positions are available starting October 1, 2023
  - Two members are interested in continuing to serve: David Fairhurst, Place 3, FORHA, and Steven Robertson, Place 7, At Large
  - One position, MDD Board Member, Place 1, must be filled by a Council Member
  - One other open position
  - Three new applications received – These three applicants are interested in other positions
- **Planning & Zoning Commission:**
  - Seven-member commission
  - Four positions are available starting October 1, 2023
  - Commissioner, Place 3, is vacant due to a resignation
  - Two of the current members are interested in continuing to serve – Dale Pearson, Place 6, and Lamberto Balli, Place 6
  - Two open positions
  - Three applications received – These applicants are also interested in other positions
- **Zoning Board of Adjustment:**
  - Seven-member board (5 regular, 2 alternates)
  - Three regular positions and one alternate position are available starting October 1, 2023
  - Three regular members are interested in continuing to serve – Michael Rey, Chairperson, Jonathan Lisenby, Vice Chairperson, and Roderick Terrell, Alternate 1. – One regular member has indicated he would continue to serve if there were no other applicants – J.C. Taylor
  - 0-1 Open position
  - Three applications received – These applicants are also interested in other positions

Formal appointment and reappointment consideration and action will be presented for Council vote at the September 21, 2023 City Council meeting or at a Special City Council meeting, as applicable.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

To provide a consistent process to allow more citizens who have interest in community service to become involved providing fresh perspective to established committees.

**LONG-TERM FINANCIAL & BUDGETARY IMPACT:**

N/A

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION(S):**

Motion 1: I move to accept the Boards, Committees, and Commissions applications.

Motion 2: I move to reappoint \_\_\_\_\_ to the \_\_\_\_\_ board/committee and set the following dates for possible interviews: \_\_\_\_\_.

Motion 3: I move to interview the following board/committee members and set the following dates for possible interviews: \_\_\_\_\_.