



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a resolution authorizing the execution of a purchase order with Chastang Ford for a Ford F-450, expenditure of the required funds, and execution of all applicable documents by the City Manager

DATE: May 1, 2025

DEPARTMENT: Finance

PRESENTED BY: Consent Item: Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City has funds allocated in the FY 2024-25 Budget for the purchase of a Ford F-450 to support operations within the Wastewater Utility. It is a replacement for an existing vehicle as part of the Equipment Replacement Fund budget. The purchase includes the base package outfitted with specialized equipment for utility maintenance including a service body and light package. The City intends to purchase this vehicle through Chastang Ford by utilizing the BuyBoard Purchasing Cooperative. As a member of the purchasing co-op, the City can utilize pricing that has been competitively bid on a larger scale. This also fulfills the City's competitive procurement requirements.

The City previously ordered this vehicle through a different vendor, who was unable to fulfill the order. That order has been cancelled. Chastang Ford, a vendor with a reliable track record of vehicle deliveries to the City, will fulfill the new order.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports 3.2 of the Strategic Action Plan to Enhance and Ensure Continuity of Reliable Wastewater Resources.
- Utilizing the purchasing cooperative allows the City to take advantage of pricing competitively bid on a larger scale.
- Complies with procurement requirements.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City has \$82,570.15 encumbered in Account 05-502-152 through the purchase order issued previously to a different vendor. The cost of this purchase is \$80,769.00.

LEGAL ANALYSIS:

Legal has reviewed and approved the resolution as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item: I move to approve a resolution authorizing the execution of a Purchase Order with Chastang Ford for a Ford F-450 in the amount of \$80,769.00, expenditure of the required funds, and execution of all applicable documents by the City Manager.