



**CITY OF FAIR OAKS RANCH  
TRANSPORTATION SAFETY ADVISORY COMMITTEE  
(TSAC)**

Wednesday, February 5, 2025 at 3:00 PM  
Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

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**MINUTES**

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**OPEN MEETING**

**1. Roll Call - Declaration of a Quorum**

Present: Chairperson Al Schmidt

Committee Members: Shawn Balusek, Denise Fortenberry, John Wall, and Sharon Brimhall

Absent: Chris Doepke

With a quorum present, the meeting was called to order at 3:00 PM.

**2. Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

**3. Welcome Statement**

- Chairperson Schmidt welcomed those present and outlined his goal of having a collaborative meeting with those who submitted requests, staff and the committee within the open meetings act format.
- Assistant City Manager Carole Vanzant introduced the City Staff working on the team: Public Safety – Chief Smith, and Interim Lt. Alex Willis; Public Works – Assistant City Manager Carole Vanzant, Public Works Director Grant Watanabe, P.E. and Assistant Director of Public Works Stephen Fried; Maintenance Supervisor – Clint Koerperich, GIS Technician – Ernie Martinez, and City Secretary Department – Christina Picioccio and Amanda Valdez. Ms. Vanzant reviewed the internal process taken to prepare the submittals for the committee’s review.

**CITIZENS and GUEST FORUM**

**4. Citizens to be heard**

Resident Tommie Wagner shared safety concerns regarding bikers, golf carts, and pedestrians at the Hansel/Battle Intense intersection. She reminded the committee that this is neighborhood street not a speedway and requested a stop sign or other solutions to reduce the amount of traffic in this area be considered. As this item will not be heard at this meeting, Ms. Wagner agreed to return when this item will be heard again.

Resident Gary \_\_\_\_\_ echoed Tommie Wagner’s concerns and agreed to return when this item will be heard again.

Front Gate resident Joseph Baumberger supported a designated left turn lane from IH-10 to Front Gate stating safety concerns due to traffic and vehicle speeds.

**CONSENT AGENDA****5. Approval of the November 15, 2024 regular Transportation Safety Advisory Committee meeting minutes**

Committee Member Shawn Balusek noted a correction needing to be made to the minutes regarding item #6 - Consideration and possible action to schedule regular quarterly meeting dates and times. The corrected vote was 4 – 1; Motion Passed –Committee Member Shawn Balusek opposed.

MOTION: Made by Committee Member John Wall, seconded by Committee Member Shawn Balusek, to approve the consent agenda as amended.

VOTE: 5 - 0, Motion Passed

**REPORTS FROM STAFF/COMMITTEES****6. Request for improved paving work on Ralph Fair Road at the intersections of Ammann Road and at Meadow Creek Trail**

Public Works Director Grant Watanabe P.E. reported that the request for improved paving work on Ralph Fair Road at the intersections of Ammann Road and Meadow Creek Trail are outside of the City's jurisdiction. Staff will forward requests to TxDOT for their consideration.

**7. Request to address crosswalk issues at the intersection of Dietz Elkhorn Road and Square Gate**

Maintenance Supervisor Clint Koerperich noted that road improvements are in progress for this intersection. Previous crosswalk markings required repainting with a retro-reflective additive for optimal effect. Crosswalk ahead signs and a LED flashing stop sign have been installed. Additionally, fog seal of the road will be performed prior to thermoplastic reflective paint, which is currently being quoted. It is staff's opinion that the stop sign ahead is adequate to slow traffic down prior to reaching the cross walk.

**CONSIDERATION/DISCUSSION ITEMS****8. Consideration and possible action on proposed amendments to the Fair Oaks Ranch Transportation Safety Advisory Committee Rules of Procedures**

The Committee reviewed an updated draft of the rules reflecting the recommendations made by the Committee at the November 15, 2025 TSAC meeting. The Committee approved advancing the proposed amendments to City Council with the following additional amendments.

MOTION: Made by Committee Member John Wall, seconded by Committee Member Denise Fortenberry to add a reference to the Texas Transportation Code Section 745 to Article 5 of the draft and Article 7.2 that the word "not" be deleted, and to change the word "is" to "are" in Section 5.1.

VOTE: 5 – 0, Motion Passed

**9. Consideration and possible action on a request for placement of two radar feedback signs on Dietz Elkhorn (west)**

MOTION: Made by Chairperson Al Schmidt, seconded by Committee Member Sharon Brimhall to recommend advising the City to place the budgeted radar signs on Dietz Elkhorn West and to consider extra signage between Old Fredericksburg Road and the law firm area.

VOTE: 5 - 0, Motion Passed

**10. Consideration and possible action on a request to reduce the speed limit on Dietz Elkhorn (west) to 30 mph**

MOTION: Made by Committee Member Sharon Brimhall to recommend amending the speed limit on Dietz Elkhorn from Old Fredericksburg Road and the Parkway to 30mph – No Second

MOTION: Made by Committee Member John Wall, seconded by Committee Member Shawn Balusek to recommend a to City Council that the speed limit remain the same, at 35 mph.

VOTE: 2 - 3, Motion Failed; Chairperson Al Schmidt, Denise Fortenberry, and Sharon Brimhall opposed.

MOTION: Made by Chairperson Al Schmidt to recommend revising the speed limit from Old Fredericksburg Road to Van Raub Elementary School to 30 mph, leaving from the school back to the parkway at 35 mph – No Second

MOTION: Made by Committee Member John Wall, seconded by Committee Member Denise Fortenberry to recommend the Committee postpone the item and request the Police Chief to bring existing data concerning the number of citations and speed.

VOTE: 4 - 1, Motion Passed; – Committee Member Shawn Balusek opposed.

*The following three consideration items were considered as one:*

**11. Consideration and possible action on traffic and pedestrian improvements at the intersection of Fair Oaks Parkway and Front Gate (westbound traffic)**

**12. Consideration and possible action on the Fair Oaks Parkway median at Front Gate**

**13. Consideration and possible action on traffic and pedestrian improvements at the intersection of Fair Oaks Parkway and Front Gate (eastbound traffic)**

MOTION: Made by Committee Member Denise Fortenberry, seconded by Committee Member Sharon Brimhall to recommend adding a double yellow line and reflectors in/around the median, placing intersection warning signs, moving the stop sign forward at the Front Gate Subdivision and to ask the City Council to consider performing a traffic study.

VOTE: 5 - 0; Motion Passed.

- 14. **Consideration and possible action on adding a stop sign at the intersection of Battle Intense and High Eschelon**
- 15. **Consideration and possible action on adding a four-way stop sign at the intersection of Keeneland Drive, Venturer, and Battle Intense**

MOTION: Made by Committee Member John Wall, seconded by Committee Member Sharon Brimhall to defer Consideration Items 14 and 15 to a future meeting.

VOTE: 5 - 0; Motion Passed.

Resident Theresa Matlock, the submitter of Report Item #7, requested to hear comments from Public Safety regarding a school crossing guard at Van Raub Elementary School. Chief Smith stated that BISD has posted a job opening for a crossing guard position at Dietz Elkhorn/Chartwell. Once filled, this will enable a city officer to staff the crosswalk at Van Raub Elementary School. The situation will be continually monitored to assess whether an intermittent or full-time visible presence is needed or if improved signage will suffice.

**16. Consideration and possible action to schedule a special meeting**

MOTION: Made by Chairperson Al Schmidt, seconded by Committee Member John Wall to schedule a special meeting for February 26, 2025.

VOTE: 5 - 0; Motion Passed.

**ADJOURNMENT**

Chairperson Schmidt adjourned the meeting at 5:01 PM.

ATTEST:

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Al Schmidt, Chairperson

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Christina Picioccio, TRMC,  
City Secretary