



CITY COUNCIL PUBLIC HEARING CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Public Hearing regarding proposed amendments to the City of Fair Oaks Ranch Code of Ordinances, Appendix A Fee Schedule, Article A2.000 Building Fees

DATE: June 5, 2025

DEPARTMENT: Building Department

PRESENTED BY: Scott Davis, Building Official

INTRODUCTION/BACKGROUND:

The building permit fees were last updated in 2019. Updating the Building Department fees supports Priority 1.4: *Develop Sustainable Financing Strategies aligned with Service Delivery Expectations* of the Strategic Action Plan. Additionally, it complies with Chapter 3, Section 3.01.005 (h)(2) of the Code of Ordinances, which states that permit fees should be structured to cover the actual costs of service to prevent any financial burden on taxpayers.

Staff proposes a 16% increase across all general building permit fees. While most proposed fees reflect this 16% increase, the miscellaneous permit fee, fence permit fee, and re-inspection fee reflect a 20% increase due to a flat rate fee instead of a square footage rate fee. Staff proposes the driveway approach fee to increase from \$50 to \$120 to reflect the implementation of drainage analysis requirements identified in the Unified Development Code and the additional inspection time required. Additionally, electric vehicle chargers and generators have been added to the \$5-per-fixture fee list.

For pool permits, the ICC-based calculation results in a recommended fee of \$465; however, staff propose rounding this amount to \$500. This adjustment brings the City's fee in line with those of comparable cities while keeping them at the lower end of the regional range.

Staff also identified a discrepancy between the Code of Ordinances Section 3.01.006 (c)(7) and the fee schedule in Appendix A. The Code specifies a \$600 penalty for occupying a residence without a Certificate of Occupancy, while the fee schedule lists the penalty as \$200. Staff recommends updating the fee schedule to align with the Code of Ordinances for consistency.

PUBLIC HEARING:

The sequence for conducting the public hearing is shown on the meeting agenda.

NEXT STEPS:

The City Council will consider the first reading of an ordinance amending the City of Fair Oaks Ranch Code of Ordinances, Appendix A Fee Schedule, Article A2.000 Building Fees, later in the agenda.