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## CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Approval of a resolution authorizing the execution of a Purchase Order with Apollo Information Systems, Corp. for an IT assessment

DATE: December 19, 2024

DEPARTMENT: Information Technology

PRESENTED BY: Consent Item: Brian LeJeune, IT Manager

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### **INTRODUCTION/BACKGROUND:**

The City's most recent Infrastructure Technology (IT) Assessment was completed in May 2020. The FY 2023-24 Budget included a new assessment, which was delayed pending a grant award from the State and Local Cybersecurity Grant Program (SLCGP). If awarded, the SLCGP grant would provide a maximum reimbursement of \$35,040 for this project.

The proposed assessment will identify vulnerabilities in technical implementations, as well as IT policies and procedures. The findings will also serve as a critical resource for the consultant selected to develop the City's IT Master Plan.

### **POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

- Meets Strategic Action Plan item 5.5 to Evaluate and Update IT Infrastructure, Software, and Security.
- Complies with Procurement Requirements.
- Supports all components of the City by identifying areas to reduce the City's IT security risk.

The City will purchase this by utilizing the Texas Department of Information Resources (DIR) Purchasing Cooperative. Utilizing DIR fulfills our competitive requirements.

### **LONGTERM FINANCIAL & BUDGETARY IMPACT:**

This assessment is included in the FY 2024-25 budget. The cost for the IT assessment is \$68,260.00 and anticipated to be completed in March 2025. The results of this assessment will be used to inform the development of the IT Master Plan and FY 2025-26 budget.

### **LEGAL ANALYSIS:**

The City's standard Purchase Order will be issued to Apollo Information Systems, Corp. for this purchase.

### **RECOMMENDATION/PROPOSED MOTION:**

Consent Item - I move to approve a resolution authorizing the City Manager to execute a Purchase Order with Apollo Information Systems, Corp. in an amount not to exceed \$68,260.00.