



CITY OF FAIR OAKS RANCH
CITY COUNCIL REGULAR MEETING

Thursday, June 15, 2023 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Stroup, Bliss, Koerner, Parker, and Muenchow

Council Absent: Council Member: Rhoden

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard – None.

PRESENTATIONS

4. Joanna Merrill, IPMS-SCP, Director of Human Resources and Communications, introduced new employees: Jennifer Koontz, Administrative Clerk; Andrea Cervantes, Payroll & Accounts Payable Specialist; Jason Hanley, Police Officer; Yuleima Barrios, Administrative Clerk.

CONSENT AGENDA

5. Approval of the June 1, 2023 Regular City Council meeting minutes.

MOTION: Made by Council Member Muenchow, seconded by Council Member Koerner, to approve the Consent Agenda.

VOTE: 6-0; Motion Passed.

CONSIDERATION/DISCUSSION ITEMS

6. Consideration and possible action approving a resolution authorizing the execution of an agreement with the Center for Public Safety Management, LLC for a Fire and EMS Standards of Cover and Utilization Study.

MOTION: Made by Council Member Koerner, seconded by Council Member Bliss, to approve a resolution authorizing the execution of an agreement with the Center for Public Safety Management, LLC. for a Fire and EMS Standards of Cover and Utilization Study in the amount of \$73,775.00.

VOTE: 6-0; Motion Passed.

7. Consideration and possible action approving a resolution authorizing the execution of an agreement with Lopez Salas Architects, Inc. for Design Services for a Civic Center.

MOTION: Made by Council Member Muenchow, seconded by Council Member Parker, to approve a resolution authorizing the execution of an agreement with Lopez Salas Architects, Inc. for Design Services for a Civic Center for \$272,219.00 with a 10% contingency in the amount of \$27,221.90, for a total value not to exceed \$299,440.90.

VOTE: 6-0; Motion Passed.

8. Consideration and possible action approving a resolution authorizing the execution of an agreement with Safeware, Inc. for a High-Water Detection System.

MOTION: Made by Council Member Parker, seconded by Council Member Stroup, to approve a resolution authorizing the execution of an agreement with Safeware, Inc. for \$172,859.98 with a 5% contingency in the amount of \$8,642.99, for a total value not to exceed \$181,502.97.

VOTE: 6-0; Motion Passed.

REPORTS FROM STAFF AND COMMITTEES

Mayor Maxton moved items 10 and 11 out of order.

10. Update to Council regarding the upcoming Fourth of July Event.

Joanna Merrill, IPMA-SCP, Director of Human Resources and Communications, provided an update to Council regarding the Fourth of July event and reported that the project came in under budget.

11. Update on UDC Amendments.

Carole Vanzant, Assistant City Manager of Community Services, provided an update on the proposed UDC amendments and provided a timeline for the public hearings and other necessary steps to complete the adoption process.

WORKSHOP

9. FY 2023-2024 General Fund Department Budget Workshop - Public Works and Public Safety.

Julie Lovelace, Interim Accounting Manager, led a workshop regarding the FY 2023-2024 General Fund focusing on Public Works and Public Safety. Director of Public Works & Engineering, Grant Watanabe, and Chief of Police, Tim Moring were on hand to answer questions and provide clarification to Council.

REQUESTS AND ANNOUNCEMENTS

12. Announcements and reports by Mayor and Council Members.

Council Member Koerner announced the unveiling of a bronze monument at Veterans Park Plaza named "Athena's Prayer" in Boerne honoring women veterans during the annual Women Veterans Day celebration. She explained that it's the only monument of its kind in Texas. Council Member

Koerner also announced her attendance at the groundbreakings for the Fair Oaks Emergency Room on I-10.

Mayor Maxton reminded everyone to submit applications to serve on a Board Commission or Committee by submitting an application to the City Secretary's office. Mayor Maxton also reminded everyone that although the City is not in any drought contingency that residents continue conservation efforts to avoid any drought contingency during the hot summer months. Finally, Mayor Maxton announced that all city staff has moved out of the portable building and back into City Hall. The trash container and portable building are expected to be removed very soon.

13. **Announcements by the City Manager.**

Interim City Manager, Scott Huizenga, announced the resignation of Public Work Assistant Director, Julio Colunga. Mr. Colunga accepted the Director position in the City of Shavano Park. The Mayor and Council expressed congratulations to Mr. Colunga on the great opportunity.

14. **Requests by Mayor and Council Members that items be placed on a future City Council agenda.**

Mayor Maxton reiterated the request from Council Member Koerner, during the Budget Workshop, to put an item on the agenda to revisit the MDD grant request for the Civic Center Project.

CONVENE INTO EXECUTIVE SESSION

City Council convened into Executive Session at 8:48 PM regarding:

Sec. 551.072 (Deliberation regarding real property)

18. The City Council will meet in closed session to deliberate the purchase, exchange, lease or value of real property that may be considered for the protection of significant groundwater recharge features.

Sec. 551.074 (Personnel Matters)

19. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, Personnel Matters, to deliberate the process and options for the future appointment of a City Manager.

City Council did not convene into Executive Session regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

15. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

16. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.

Sec. 551.072 (Deliberation regarding real property)

17. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

RECONVENE INTO OPEN SESSION

City Council reconvened into Open Session at 10:19 PM. No action was taken.

ADJOURNMENT

Mayor Maxton adjourned the meeting at 10:20 PM.

ATTEST:

Gregory C. Maxton, Mayor

Amanda Valdez, TRMC, Deputy City Secretary