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## CITY COUNCIL WORKSHOP ITEM

### CITY OF FAIR OAKS RANCH, TEXAS

January 6, 2022

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AGENDA TOPIC: Consideration and possible action to approve the first reading of an Ordinance amending the City Council Rules of Procedure

DATE: January 6, 2022

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, City Secretary

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### **INTRODUCTION/BACKGROUND**

By way of background, in 2013, by resolution, City Council adopted Rules of Procedures for all city council meetings. Subsequent amending Resolutions were adopted in 2015, 2017 and 2021.

In May 2017, voters approved, by election, to adopt the city's Home Rule Charter. Section 3.06.E. of the Charter states, "*City Council shall, except as otherwise provided for in this Charter, create Rules of Procedure for all City Council workshops, regular and special meetings and public hearings by ordinance*".

In September 2018, prior to completing the conversion process from a resolution to an ordinance, a request was made of staff and city council members to review the procedures current at that time and provide the Assistant City Manager with any recommendations. The Assistant City Manager incorporated all council comments and presented for council discussion at the August 15, 2019 council meeting. Council discussed the proposed Rules of Procedures and requested that this topic be brought back as a workshop item at a future meeting.

On February 4, 2021 council voted to amend Part II Rule 4 changing the meeting time of the regular city council meeting held on the first Thursday of each month from 6:30 AM to 6:30 PM. No other changes were made at that time. At the August 5, 2021 city council meeting Council Member Elizondo requested that the City Council Rules and Procedures be brought for council to review and update.

The City Secretary's Office provided council the most recent ordinance passed in February 2021 as well as the proposed "marked-up" 2019 version to receive council recommendations.

This agenda item was originally brought to council for discussion and possible action at the October 7, 2021 council meeting. Due to the nature of the item and the voluminous discussion anticipated, the discussion was postponed and set as a stand-alone workshop.

Council met to discuss at a special meeting held on October 25, 2021, November 16, 2021, and December 14, 2021. Tonight's agenda item is to review the draft Rules of Procedure, make any final adjustments and possibly approve the first reading of the Ordinance.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS**

1. Complies with the requirement of the City Charter, Section 3.06.E in creating a Rules of Procedure for all City Council workshops, regular and special meetings and public hearings by Ordinance.
2. Provided City Council and staff the opportunity to review and recommend enhancements to the current City Council Meeting Rules of Procedures.
3. Provides transparency.

**LONGTERM FINANCIAL & BUDGETARY IMPACT**

N/A

**LEGAL ANALYSIS**

Legal reviewed and approved as to form.

**RECOMMENDATION/PROPOSED MOTION**

I move to approve the first reading of an Ordinance amending the City Council Rules of Procedure.