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## CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Approval of a resolution authorizing the execution of a purchase order with Chastang Ford for one Ford F-250, expenditure of the required funds, and execution of all applicable documents by the City Manager.

DATE: April 18, 2024

DEPARTMENT: Finance

PRESENTED BY: Consent Item – Clayton Hoelscher, Procurement Manager

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### **INTRODUCTION/BACKGROUND:**

The City budgeted \$55,000 this fiscal year for the purchase of a Ford F-250 for Fair Oaks Ranch Maintenance. This vehicle will be outfitted with a liftgate, headache rack, outfitter switch, 110-volt outlet inside the vehicle, and multiple toolboxes. The City intends to purchase this vehicle through Chastang Ford by utilizing the BuyBoard Purchasing Cooperative. As a member of the purchasing co-op, the City can utilize pricing that has been competitively bid on a larger scale. This also fulfills the City's competitive procurement requirements.

### **POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

Utilizing the purchasing cooperative allows the City to take advantage of pricing competitively bid on a larger scale. It also complies with the City's competitive procurement requirements.

### **LONGTERM FINANCIAL & BUDGETARY IMPACT:**

The City budgeted \$55,000 this fiscal year for the Ford F-250. The cost for this purchase will be \$63,396.00. Savings are available to cover the difference of \$8,396.00

### **LEGAL ANALYSIS:**

Legal has reviewed and approved the resolution as to form.

### **RECOMMENDATION/PROPOSED MOTION:**

Consent Item – I move to approve a resolution authorizing the execution of a Purchase Order with Chastang Ford for one F-250 in the amount of \$63,396.00, expenditure of the required funds, and execution of all applicable documents by the City Manager.