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## CITY COUNCIL WORKSHOP

### CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Request for Proposals for Municipal Solid Waste Collection, Disposal and Recycling Service

DATE: April 18, 2024

DEPARTMENT: Finance

PRESENTED BY: Clayton Hoelscher, Procurement Manager  
Carole Vanzant, CPM, Assistant City Manager

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#### **INTRODUCTION/BACKGROUND:**

In 2017, the City Council approved an Exclusive Franchise Agreement with Republic Services for a five-year term for the collection, hauling, and disposal of residential garbage and refuse waste. The City Council renewed the agreement in 2022 a term of two years, expiring September 30, 2024, in accordance with the renewal provision of the Agreement. In late 2023, Republic Services notified the City of its interest in exercising the second renewal term option.

The City Council, at its February 2024 workshop, considered the following options in providing solid waste services for FY 2024-25 and subsequent years:

- Exercise the City's option to renew the current agreement for two years, inclusive of negotiating enhancements and contract amendments.
- Solicit proposals (RFP) for solid waste collection services with the goal of advancing a new franchise agreement starting October 1, 2024.
- Negotiate a new agreement with a specific service provider.

At the City Council meeting on April 4, 2024, staff presented Republic Services' renewal proposal. After review, Council requested staff bring forth a draft Request for Proposals for solid waste collection services.

Tonight, staff is seeking input from the Council on the draft Request for Proposals (RFP) attached as **Exhibit A**. As drafted, respondents will be asked to propose the following.

1. Total Monthly Residential Rate inclusive of disposal costs for solid waste services to include collection and disposal of Residential Garbage Refuse, Wastewater Sludge Screenings and Recycling Materials.
2. Total Monthly Residential Rate inclusive of disposal costs for bi-annual collection and disposal of brush and bulky items.
3. Total Monthly Residential Rate inclusive of disposal costs for annual collection and disposal of Household Hazardous waste.
4. Proposers should also include a cubic yard price for any special or storm related residential-owned property brush and bulky pickup. This is not a requirement, and the

City may or may not utilize the selected contractor for this service. This is only intended to establish a cubic yard price should the City need this service. This price should not be included in the monthly fee.

After receiving direction, staff will produce a final RFP and will advertise accordingly. A recommendation for a new franchise agreement will be brought to a future council meeting after proposals have been reviewed and a selection has been made. Next steps include:

- Two publications of the RFP in the newspaper.
- Sealed proposals due.
- Review of proposals and recommendation presented to City Council.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

Seeking proposals will allow the City to compare multiple options to determine which is the most advantageous for the residents of Fair Oaks Ranch.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

- Minimal budgetary impact to the City.
- Customers' monthly service rates could change based on the terms of a new franchise agreement.