



ZONING BOARD OF ADJUSTMENT CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
June 22, 2022

AGENDA TOPIC: Consideration and possible action regarding upcoming ZBOA meeting dates
DATE: June 22, 2022
DEPARTMENT: Public Works and Engineering Services
PRESENTED BY: Katherine Schweitzer, P.E., Manager of Engineering Services

INTRODUCTION/BACKGROUND:

Rule 5 of the ZBOA Rules of Procedure, states that “The ZBOA will meet on as need basis to hear appeals filed in a timely manner.” Historically ZBOA meetings have been held on an as need basis but scheduling these meetings in a timely manner has been difficult. This agenda item is to propose a uniform date and time for the committee to meet tentatively in the future.

Other boards, commissions, and committees have scheduled their meetings to take place on uniform dates and times. For example, the Planning & Zoning Commission meets every second Thursday of each month. This has been included in their Rules of Procedure. The Fair Oaks Ranch Municipal Development District, however, votes once a year to schedule the meetings for the rest of the year. Either way, members are able to anticipate when an upcoming meeting will take place and can plan accordingly.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Complies with the ZBOA rules of procedure relative to Meetings
2. Provides the ZBOA and members of the public an opportunity to anticipate upcoming meetings.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move that the Fair Oaks Ranch Zoning Board of Adjustments schedule future meetings as follows: