



**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
March 9, 2022**

AGENDA TOPIC: Consideration and possible action regarding upcoming Regular CIAC Meeting Dates.

DATE: March 9, 2022

DEPARTMENT: Capital Improvements Advisory Committee

PRESENTED BY: Amanda Valdez, TRMC, Deputy City Secretary

INTRODUCTION/BACKGROUND:

Section III of the CIAC Rules of Procedure, adopted in 2015, states that “the CIAC shall meet a day in March and September each year or at the call of the Chairman”. Historically CIAC meetings have been held on Wednesday mornings at 9am except for a few exceptions. This agenda item is to propose a uniform date and time for the committee to meet in the future.

Other boards, commissions, and committees have scheduled their meetings to take place on uniform dates and times. For example, the Planning & Zoning Commission meets every second Thursday of each month. This has been included in their Rules of Procedure. The Fair Oaks Ranch Municipal Development District, however, votes once a year to schedule the meetings for the rest of the year. Either way, members are able to anticipate when an upcoming meeting will take place and can plan accordingly.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Complies with the CIAC rules of procedure relative to Meetings
2. Provides the CIAC and members of the public an opportunity to anticipate upcoming meetings.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move that the Fair Oaks Ranch Capital Improvements Advisory Committee schedule future meetings as follows:

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