



CITY COUNCIL CONSENT ITEM
CITY OF FAIR OAKS RANCH, TEXAS
September 21, 2023

AGENDA TOPIC: Approval of a resolution authorizing execution of an Interlocal Agreement with the City of Boerne for Animal Control Services for FY 2023-24, expenditure of the required funds, and execution of all applicable documents by the City Manager.

DATE: September 21, 2023

DEPARTMENT: Finance

PRESENTED BY: Consent - Summer Fleming, Interim Director of Finance

INTRODUCTION/BACKGROUND:

Fair Oaks Ranch Animal Control contracts annually with the City of Boerne Animal Service Facility. Facility use is limited to the boarding, releasing, and adoption services for all domestic animals (dog and cats) that are found within the jurisdiction of the City when the owner cannot be located by the end of the day. The City of Fair Oaks Ranch does not operate a kennel facility that is capable of housing domestic animals overnight. Due to this limitation, the City contracts with the City of Boerne Animal Services to house animals in a State-approved facility until the owner is located or the animal is released for adoption.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Low cost of annual contract provides the needed services to our residents while simultaneously reducing costs that would be incurred by the City to run a State-approved facility and the staffing required for same.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

Agreement costs vary and are determined each year and are based on the number of animals brought into Boerne Animal Service facility by Fair Oaks Ranch employees from May 1st to April 30th. The agreement (**Exhibit A**) states the City of Fair Oaks Ranch is responsible for a minimum 10% of the total costs of 1.5 employees and the operational costs for the upcoming fiscal year. For FY 2023-24, the 10% allocation assigned to the City of Fair Oaks Ranch totals \$26,216.66, which is \$8,560.92 higher than the prior year's allocation. The City has budgeted \$23,000 for the Animal Control Facility. Staff anticipates identifying savings during the year to cover the contract overage.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Agenda - I move to approve a resolution authorizing execution of an Interlocal Agreement with the City of Boerne for Animal Control Services for FY 2023-24, expenditure of the required funds, and execution of all applicable documents by the City Manager.