



PLANNING & ZONING REPORT CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: City Council Amendment to Ordinance 2018-03 establishing Planning & Zoning Commission (P&Z) and Resolution 2024-15 Rules of Procedure

DATE: April 11, 2024

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, TRMC, City Secretary

INTRODUCTION/BACKGROUND:

At the March 21, 2024 City Council meeting, City Council approved the Planning & Zoning Commissioner's recommended changes to modify the language in its' Rules of Procedure. Specifically, Rule 2.2 by removing the staggered start up terms language necessary at the creation of the Commission and Rule 10.3 by removing the requirement for City Council ratification of changing P&Z meeting dates or times. During that discussion Council Member Koerner requested additional background information regarding Rule 2.2's language which requires that P&Z members be real property owners.

At the April 4, 2024 City Council meeting, staff confirmed Ordinance 2018-03 establishing the P&Z Commission and Resolution 2024-15 amending the P&Z Rules of Procedure contained the same language. Staff further:

1. Noted that no record was found explaining why there is a requirement to be a "real property owner".
2. Noted that research found such a condition is not a requirement under the City's Charter nor in Local Government Code 211.007.
3. Provided City Council with a report of P&Z membership requirements from various cities.

To allow non-property-owning city residents the ability to participate on the P&Z Commission, City Council directed staff to amend Ordinance 2018-03 and Resolution 2024-15 by removing the real property ownership requirement.