

City of Fair Oaks Ranch

7286 Dietz Elkhorn Fair Oaks Ranch, TX 78015

PH: (210) 698-0900.FAX: (210) 698-3565. bcodes@fairoaksranchtx.org www.fairoaksranchtx.org

UNIVERSAL APPLICATION (FORM UA)

All applications must be submitted with:

(1) A complete Universal Application form (2 pages), and

(2) A complete Specific Application Form with all materials listed in the checklist for the specific application.

The City staff is available to assist you in person at City Hall or over the phone at (210) 698-0900.

DEVELOPMENT INFORMATION

Project Name/Ad	dress/Location: Elkhorn	RIdge Unit 4			Acreage: 7.356
Brief Description	of Project: Res	idential Subdiv	vision		_ 0
Is property platte	ed? INO Yes Subdivis	ion name:			_No. of Lots: 26
Recordation #:		Parcel(s) Tax ID#: 04708-	000-0700	
Existing Use:	Single Family	Propose	d Use: Single Fam	nily	
Current Zoning:	Existing Residential One	Propose	d Zoning: Existing	g Residential C	Ine
Occupancy Type:		Sq. Ft:	Bed #:	_ Bath #:	Car Garage #:
Water System 🗌	Well P ublic	Flood Zone: 🗌	Yes 🔳 No	Sewer	System: 🗌 Septic 🔳 Public
PROPERTY OWN	IER INFORMATION				
Owner: Elkhorn F	Ridge Development SA, LLC		Contact Name:	Vickrey & Associate	es, LLC
<u>Address:</u> 12940 C	ountry Parkway		City/State/ZIP:	San Antonic	o, Texas 78218
Phone: (210) 349	-3271		Email: pschroed	ler@vickreyllc.co	m
APPLICANT INF	ORMATION				
Applicant/Develo	pper: Bitterblue		Contact Name:	Vickrey & Associate	s, LLC
Address: 12940 Co	ountry Parkway		City/State/ZIP:	San Antonio, T	exas 78216
Phone: (210) 349-	3271		Email: pschroed	er@vickreyllc.com	
KEY CONTACT IN	FORMATION				
Name of the Indiv	vidual: Paul A. Schroeder		Contact Name:	Vickrey & Associate	es, LLC
<u>Address:</u> 12940 C	ountry Parkway		City/State/ZIP:	San Antonio, T	Texas 78216
Phone: (210) 349-3	3271	-	E-mail: pschro	oeder@vickr	eyllc.com
SIGNATURE OF P	ROPERTY OWNER OR AP	PLICANT (SIGN	AND PRINT OR T	YPE NAME)	
	1/1////				
-	1 / //////		62	NG 7.	7
Signature:	107		Date: 000	UL.C	L
(Signed letter of a	uthorization required if t	he application is	s signed by someo	one other than	the property owner)
Ce					
	*	********OFFICE US	SE ONLY*********		
	DATE REC'D	04-05-2022	_{RV} . K	GS	
	DATE NEC D.		01		
	FEES PAID:		APPROVE	D BY:	
	DATE APPROVED				
	APPLICATION/PE	ERMIT NO:	EXP DAT	`E:)

Applications shall be processed based on the City's official submission dates. When a completed application packet has been accepted and reviewed, additional information may be required by staff as a result of the review, therefore it may be necessary to postpone the proposed project and remove it from the scheduled agenda and place it on a future agenda.

City of Fair Oaks Ranch Universal Application 4/16/21

Attachment 1

SPECIFIC APPLICATION FORM (S1-S3	3). Please check the appropriate type below:

Land Use Policy Related	Site Development Related	Building Permits Related
(Section 3.9 of the UDC) Annexation* - Form S1 Comprehensive Plan Amendment (Text) Unified Development Code (UDC) Text Amendment Rezoning/ FLUM amendment* - Form S2 Special Use Permit* - Form S3 Planned Unit Development (PUD)* - Form S4 Development Agreement Conservation Development Alternative* (CDA) (Section 4.8) - Form S5	(Section 3.9 of the UDC) Vested Rights Verification Letter Zoning Verification Letter Written Interpretation of the UDC Temporary Use Permit*- Form S14 Special Exception*- Form S15 Site Development Permit* (Site Plan Review) - Form S16 Floodplain Development Permit*- Form S17 Stormwater Permit* - Form S18 Certificate of Design Compliance* - Form S19 Appeal of an Administrative Decision Zoning Others Variance	Commercial New/Remodel/Addition* - Form S24 Fence* - Form S25 Miscellaneous* - Form S26 Residential New Home* - Form S27 Remodel/Addition* - Form S28 Detached Buildings* - Form S29 Others Solar* - Form S30 Swimming Pool* - Form S31 Demolition, Drive or Move New Lawn/Water* - Form S32 Backflow Device/Irrigation Systems - Form S33 Sign* (Permanent) - Form S34 A
Subdivision and Property Development Related	Sign Special Exception/Appeal to an Administrative Decision	Sign* (Temporary) – Form S34 B Appeal of Denial of Sign Permit Master/ Common Signage Plan* – Form
(Section 3.8 of the UDC) Amending Plat* – Form S6	Permit for Repair of Non- Conforming Use/Building	535 Water Heater or Water Softener* – Form S36
☐Minor Plat* – Form S7 ☐Development Plat* – Form S8 ☐Concept Plan** – Form S9	Letter of Regulatory Compliance On-Site Sewage Facility Permit (OSSF)	 Right-of-Way Construction* – Form S37 Flatwork*– Form S38 Inspections
 Preliminary Plat* - Form S10 Final Plat* - Form S11 Replat* - Form S12 Construction Plans* - Form S13 Vacating Plat Plat Extension 	Certificate of Occupancy (CO)* – Form S21 Relief from Signage Regulations Group Living Operation License* – Form S22 Grading/Clearance Permit – Form S22	Mechanical Electrical Plumbing Building Others Water- Wastewater Service Connect/ Disconnect Form* - Form \$39

*These types of applications require additional information as listed in the Specific Application Form. Refer to **Appendix B** of the Administrative Procedures Manual for more information.

** The Concept Plan is required for PUD and CDA, and for Rezoning if included in a previously approved Concept Plan.

Application Checklist for all Applications

Universal Application Form (Form UA).

■Items listed in the checklist for the Specific Application Form (Form S#)¹. (Please make sure the boxes are checked)

N/A Application Processing Fees and other application fees.

Letter of intent explaining the request in detail and reason for the request.

NASigned Letter of Authorization required if the application is signed by someone other than the property owner.

Site plan and shapefile drawings (if applicable) for the property

Location map clearly indicating the site in relation to adjacent streets and other landmarks

One (1) copy of proof of ownership (recorded property deed or current year tax statements)

One (1) USB drive containing the general required documents in Adobe PDF format (if required)

¹For items that are duplicated in the specific type of application, only one copy is required.

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S11 SPECIFIC APPLICATION FORM - FINAL PLAT

Section 3.8 (5) of the Unified Development Code

The following steps must be completed, and the items must be submitted for the application to be deemed complete and processed:

A completed Universal Development Application and checklist signed by the owner/s of the property.

N/ Payment of all other applicable fees (see Schedule of Fees).

- An accurate metes and bounds description of the subject property (or other suitable legal description).
- Location/vicinity map showing the location and boundaries of the proposed zoning. Indicate scale or not to scale (NTS) and provide north arrow.
- Tax certificate/s showing that all taxes owing to the State, County, School District, City and/or any other political subdivision have been paid in full to date.

MA Pre-Application Conference prior to application submittal (if required).

- Approved copy of the Preliminary Plat, Replat and Concept Plan or other approved plats, if applicable.
- Three (3) copies (full size) of approved sets of construction plans.

NŹA Concept plan approval (if required).

- A title report.
- One (1) copy (11x17) of proposed plat.
- NA Letter of Acceptance of Public Improvements by the City, or Fiscal Surety for Public Improvements.
- NA Maintenance Bond for Public Improvements.
- Letter of Certification from each utility provider servicing this area (CPS, PEC, SAWS, Timewarner, Grey Forest, GBRA, Spectrum, etc.).
- Letter from USPS and other service providers to ensure the name of the proposed subdivision, or any of the physical features, (such as streets, parks, etc.) must not be so similar to the names of any similar features in the county or in any incorporated town or city therein. Streets, which are a continuation of any existing street, shall take the name of the existing street.
- Drainage/Stormwater plan, if any grade changes.
- NA certificate of ownership and dedication to the City of all streets, easements, alleys, parks, playgrounds or other dedicated public uses, signed and acknowledged before a notary public by the owners and by any holders of liens



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against the land. The dedications must be absolute. In leiu of a separate document, a note on the face of the plat meeting all of the above requirements is acceptable.

Approved Tree Plan designating all trees proposed for removal or preservation and describing the measures proposed to protect remaining trees during development as per Unified Development Code Section 8.8.

Note: Removal of Protected trees need approval by staff

- Removal of Heritage trees need approval by Planning and Zoning Commission.
- Electronic copies of the required exhibits in "PDF" format and shapefile for property boundary where applicable should be submitted in a USB flash drive or via email.
- Acknowledgement that the applicant or representative will attend all Planning and Zoning Commission, City Council and applicable meetings where this request is discussed.

Additional Requirements. The City Manager (or designee) may, from time to time, identify additional requirements for a complete application that are not contained within but are consistent with the application contents and standards set forth in the UDC and state statutes.

CONSULTING ENGINEERS

March 8, 2022

Ms. Katie Schweitzer, PE City of Fair Oaks Ranch 7286 Dietz-Elkhorn Fair Oaks Ranch, Texas 78015

Re: Elkhorn Ridge Unit 4 Final Plat Submittal V&A Project No. 2752-012-051

Dear Ms. Schweitzer,

This submittal is to subdivide the following:

Being a **7.356**-acre (**320,434** square feet) tract out of the Jose Ramon Arocha Survey No. 171, Abstract No. 24, County Block 4708, City of Fair Oaks Ranch, Bexar County, Texas, said 7.356-acre tract of land also being out of the remainder of a called 26.56-acre tract of land conveyed from Kevin Katzer to Elkhorn Ridge SA, LLC, by Warranty Deed dated November 22, 2013 and recorded in Volume 16450, Page 2034, Official Public Records of Real Property (O.P.R.), Bexar County, Texas, (all records cited herein are recorded in Bexar County, Texas) and out of the remainder of a called 26.04-acre tract conveyed from Kevin B. Katzer, Gerald Rentz, Jr., and Lisa Rentz to Elkhorn Ridge SA, LLC by Warranty Deed dated November 22, 2013 recorded in Volume 16450, Page 2129, O.P.R. of Bexar County, Texas.

The Elkhorn Ridge Unit 4 subdivision will contain 26 lots.

Sincerely,

VICKREY & ASSOCIATES, LLC TBPE F-#159/TBPLS F-#10004100/TBAE F-#BR2927

Paul A. Schroeder, PE, RPLS Residential Division Manager

PAS/ksh





R:\2752-012\Office\051\Letter of Intent Final Plat 030822.docx / ksh



PAUL A. SCHROEDER 5160 SUR

20000111 E OF TA \star PAUL A. SCHROEDER 57564 (CENSED, ONAL WWAL ES

 JOB No. 2752-008
 DATE OF PREPARATION: 03/02/2021
 R: \2752-012\Engineering\DWG\2752-shplat-012.dw



U 3	U 4	U 5	U 6A	$U \ 6B$	U 7	U 8	U 9	TC
3.92	7.356	16.28	4.36	6.00	7.07	5.98	23.90	101
	1	35				27	43	
15	25		15	22	_			
		12			18			
15	26	47	15	22	18	27	43	
20001/P.2218	FUTURE	V.20002/P.621	V.20001/P.1443	V.20002/P.1223	PRELIMINARY APPROVED	PRELIMINARY APPROVED	V.20001/P.1245	
OMPLETED	FUTURE	COMPLETE	COMPLETED	COMPLETE	FUTURE	FUTURE	COMPLETED	



SCALE: 1"=200'





Attachment 6





vСЕ	REQUIRE	EMENT
LOTS/	(100 LOTS	/AC) = 2.92 AC.
PEN	SPACE	STATUS
A	С.	
3.()8*	2015
С)	2017
С)	2019
С)	UNKNOWN
1.2	26	2021
C)	2020
C)	2021
1.	36	2022
С)	2022
\bigcirc	43	2019
6	1 3	

						—
						DATE
	REVISIONS	1	2	3	4	Δ DESC.
	VICKREY & ASSOCIATES, INC.		CIVIL - ENVIRONMENTAL - SLIRVEY	12940 Country Parkway San Antonio, TX 78216	Telephone: (210) 349-3271	TIM Registration No: 1-139 TBPLS Firm Registration No: 10004100
	PREPARED FOR:			AT FAIR OAKS RANCH		-
	ELKHORN RIDGE			PEN SPACE PLAN		
					Q	5
©2019	DATE Vertic Horiz 0	: Al cal S onta 100	JGU Scale I Sc	ST ale 200	20: 1"=1 1"=;	21 N/A 200'

PROJ NO. 2752-011