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## CITY COUNCIL WORKSHOP

### CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Civic Center Update  
MEETING DATE: November 16, 2023  
DEPARTMENT: Public Works and Engineering Services  
PRESENTED BY: Grant Watanabe, P.E., Director of Public Works and Engineering Services  
Lopez Salas Architects, Inc.

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#### **BACKGROUND:**

In June 2023, the City entered into a professional services agreement with Lopez Salas Architects, Inc. for facility planning and design services for the Civic/Community Center. As part of the facility planning phase, the consultant conducted a workshop with City Council on July 19<sup>th</sup> to prioritize intended uses for the new Civic/Community Center and met with each of the intended users to gain input on space needed and other specific facility requirements. A second workshop was held on September 9<sup>th</sup> to present the input received, share the proposed functional and support space requirements, adjacency diagrams, and receive authorization to move on to the schematic design phase.

The purpose of this workshop is to present a conceptual floor plan and exterior renderings to ensure that the Architect's vision for the facility aligns with Council expectations. There are two options for discussion, the only difference being the location and size of the IT room and storage rooms. Other areas for discussion may include the following:

1. The conceptual floor plan shows the facility is slightly larger than 5,000 square feet. The Architect has attempted to keep all functional, support and circulation spaces to the minimum necessary which may make some spaces feel a bit cramped. For example, one area with limited space is the raised dais which needs to accommodate 11 seats (seven Councilmembers, City Manager, City Attorney, City Secretary and Communications Specialist), computer screens and other audio/visual equipment, and ADA ramp.
2. Although tight, the main event hall space can accommodate the planned seating capacity and configurations: 200 people (auditorium seating), 126 (circular tables), and 126 (square tables). For reference, the planned main event hall space is approximately 1.8 times the size of the Police Training Room.
3. One office adjacent to the main entrance is planned. The current conceptual floorplan does not support future expansion by addition of a second floor. This would require reservation of space on the first floor for a future elevator, an elevator equipment room, and a stairwell which would further reduce functional and support space on the first floor.

Although no action is requested as part of this workshop, staff seeks input and consensus on a final concept design in order to proceed with design development. A council update and a public forum (or town hall) will be scheduled in the 1<sup>st</sup> or 2<sup>nd</sup> quarter of 2024 as design development progresses.

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION:**

N/A