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## CITY COUNCIL CONSENT ITEM

### CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Approval of a resolution authorizing the execution of a Participation Agreement with the Sourcewell Cooperative Purchasing Program, a Purchase Order with Ewald Kubota for a skid steer, expenditure of the required funds, and execution of all applicable documents by the City Manager

DATE: November 16, 2023

DEPARTMENT: Finance

PRESENTED BY: Consent Item - Clayton Hoelscher, Procurement Manager

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#### **INTRODUCTION/BACKGROUND:**

The City budgeted \$68,000 from the Equipment Replacement Fund for the purchase of a skid steer. The current skid steer is at the end of its service life and requires replacement. The skid steer is a critical piece of equipment used by the Public Works Department for drainage maintenance, street repair, and loading and unloading of materials and spoils.

The City intends to purchase the equipment through Ewald Kubota by joining and utilizing the Sourcewell Cooperative Purchasing Program. As a member of the purchasing co-op, the City can utilize pricing that has been competitively bid on a larger scale. There is no cost for joining this Cooperative. This also fulfills the City's competitive procurement requirements. An additional quote was received from a different vendor but was more expensive than the quote received from Ewald Kubota.

Sourcewell requires their standard Participation Agreement be executed and submitted for membership.

#### **POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

- Utilizing the purchasing cooperative allows the City to take advantage of pricing competitively bid on a larger scale. It also complies with the City's competitive procurement requirements.

#### **LONGTERM FINANCIAL & BUDGETARY IMPACT:**

The City budgeted \$68,000.00 this fiscal year for this equipment. The cost for this purchase is \$65,672.65.

#### **LEGAL ANALYSIS:**

Legal has approved the standard Participation Agreement and resolution as to form.

A Purchase Order will be issued to Ewald Kubota for the purchase of a skid steer.

**RECOMMENDATION/PROPOSED MOTION:**

Consent Item - I move to approve a resolution authorizing the execution of a Participation Agreement with the Sourcewell Cooperative Purchasing Program, a Purchase Order with Ewald Kubota for a skid steer, expenditure of the required funds, and execution of all applicable documents by the City Manager.