



## **CITY OF FAIR OAKS RANCH**

### **CITY COUNCIL REGULAR MEETING**

Thursday, September 04, 2025 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

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## **MINUTES**

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### **OPEN MEETING**

#### **1. Roll Call - Declaration of a Quorum**

Council Present: Mayor Maxton and Council Members: Stroup, Rhoden, Olvera, Pearson, Parker and Swarek

With a quorum present, the meeting was called to order at 6:30 PM.

#### **2. Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

### **CITIZENS and GUEST FORUM**

#### **3. Citizens to be heard.**

Resident Harold Prasatik asked Council to delay action on the Fair Oaks Parkway and Front Gate intersection until a full analysis is completed.

Resident Steve Browne asked the City to establish a rainwater harvesting rebate program for citizens utilizing MDD funds.

Ryan Schnoke, resident and Front Gate HOA Board Member, thanked the Council for conducting the left-turn study and asked Council to consider a larger investment into a full left-turn. He noted that Front Gate residents would still appreciate a hybrid option if a full lane is not possible.

### **PRESENTATIONS**

#### **4. IT Professionals Day Proclamation**

Mayor Maxton presented an IT Professionals Day Proclamation to the City's IT Department staff members.

### **CONSENT AGENDA**

#### **5. Approval of the August 21, 2025 Regular City Council meeting minutes**

#### **6. Approval of the second reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas amending the Comprehensive Plan to change the land use classification from Rural Residential (RR) to Neighborhood Residential (NR) for approximately 344.6 acres generally located north of the intersection of Rolling Acres Trail and Ammann Road and bordered by Ammann Road to the south and west**

7. **Approval of the second reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas designating the zoning district for approximately 344.6 acres generally located north of the intersection of Rolling Acres Trail and Ammann Road and bordered by Ammann Road to the south and west as Neighborhood Residential (NR)**
8. **Approval of the second reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas providing for the extension of the Fair Oaks Ranch city limits by the annexation of a +/- 2.923-acre tract of land located at 329 Ammann Road, Kendall County**
9. **Approval of a resolution amending Resolution No. 2023-46 to affirm the status of donations received for the Dietz Elkhorn Sidewalk Project and direct the donation from SA Front Gate, LLC and its affiliates donation to be deposited into the Tree Mitigation Fund for tree mitigation purposes**
10. **Approval of Council Member Stroup's absence from the July 17, 2025 Regular City Council meeting**

MOTION: Made by Council Member Stroup, seconded by Council Member Parker, to approve the Consent Agenda.

VOTE: 7 - 0; Motion Passed.

#### **CONSIDERATION/DISCUSSION ITEMS**

11. **Consideration and possible action approving a resolution by the City Council of the City of Fair Oaks Ranch, Texas approving a Memorandum of Understanding between the City of Fair Oaks Ranch and the Fair Oaks Ranch Homeowners Association for conducting multiple patriotic celebrations and a Veterans Day event at the Peace Tree on Fair Oaks Parkway and other provisions; repealing the 2021 Memorandum of Understanding and Subsequent Amendment; providing for an effective date; and authorizing the City Manager to execute the Memorandum**

MOTION: Made by Council Member Swarek, seconded by Council Member Rhoden, to approve a resolution approving a Memorandum of Understanding between the City of Fair Oaks Ranch and the Fair Oaks Ranch Homeowners Association for conducting multiple patriotic celebrations and a Veterans Day event at the Peace Tree on Fair Oaks Parkway and other provisions; and repealing the 2021 Memorandum of Understanding and Subsequent Amendment.

VOTE: 7 - 0; Motion Passed.

12. **Consideration and possible action approving a resolution amending the City of Fair Oaks Ranch Personnel Policies**

MOTION: Made by Council Member Stroup, seconded by Council Member Olvera, to approve a resolution amending the City of Fair Oaks Ranch's Personnel Policies.

VOTE: 7 - 0; Motion Passed.

**WORKSHOP****13. Summary of the Unified Development Code Policy Amendments**

City Planner Jessica Relucio led a workshop reviewing the proposed amendments to the Unified Development Code and provided background on the review process leading to the final draft. She noted that following upcoming public hearings, Council will consider an ordinance adopting the UDC amendments in October.

**14. Left-turn lane analysis for the Fair Oaks Parkway and Front Gate intersection**

Director of Public Works & Engineering Services Grant Watanabe presented the results of a left-turn analysis. Following discussion, the Council accepted staff's recommendation to pursue a hybrid left-turn lane at the intersection.

**REQUESTS AND ANNOUNCEMENTS****15. Announcements and reports by Mayor and Council Members**

Council Member Rhoden announced the birth of his eighth grandchild earlier in the day. Council Member Stroup wished her son, Sparky, a happy birthday. Mayor Maxton announced that Council will hold a special meeting on September 15, 2025, to conduct public hearings on the FY 2025-26 budget and tax rate, followed by consideration of the first reading of ordinances adopting both. Second readings are scheduled for the regular meeting on September 18, 2025. The Mayor also reminded everyone to join the Fair Oaks Ranch Police Department for their Puptember event Saturday, September 6, 2025 from 9:00 AM – 11:00 AM. The event is an opportunity to register dogs and cats, get vaccinations, and microchips. Lastly, Mayor Maxton invited residents to join FORHA for their 50<sup>th</sup> Anniversary celebration on Saturday and congratulated the organization for 50 years of volunteerism.

**16. Announcements by the City Manager**

None.

**17. Requests by Mayor and Council Members that items be placed on a future City Council agenda**

Council Member Rhoden asked Council to consider a Parkway Beautification Committee to consist of council members and residents.

**CONVENE INTO EXECUTIVE SESSION**

City Council convened into closed session at 8:25 PM regarding:

**Sec. 551.071 (Consultation with Attorney)** the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

18. Discussion on legal requirements necessary to contract for Fire and Emergency Medical Services

City Council did not convene into closed session regarding:

**Sec. 551.074 (Personnel Matters)**

19. To perform the annual evaluation of the City Manager

**RECONVENE INTO OPEN SESSION**

Mayor Maxton reconvened the meeting into Open Session at 9:21 PM.

- 20. Consideration and possible action approving a resolution authorizing the City Manager to execute an Interlocal Agreement with Bexar County Emergency Services District No. 4 for Fire, First Response, and Emergency Medical Services (EMS)**

MOTION: Made by Council Member Swarek, seconded by Council Member Olvera, to approve a resolution authorizing the Mayor and/or the City Manager to execute an Interlocal Agreement for Fire and EMS Services with Bexar County Emergency Services District No. 4.

VOTE: 7 - 0; Motion Passed.

**ADJOURNMENT**

Mayor Maxton adjourned the meeting at 9:57 PM.

ATTEST:

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Gregory C. Maxton, Mayor

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Christina Picioccio, TRMC, City Secretary