



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action approving a resolution authorizing the use of electronic bidding in accordance with the Texas Local Government Code

DATE: September 18, 2025

DEPARTMENT: Finance

PRESENTED BY: Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The Texas Local Government Code authorizes municipalities to utilize electronic bidding for purchases requiring formal competitive measures, provided the governing body approves this method. This item requests City Council authorization for the Procurement Manager to utilize electronic bidding.

Electronic bidding has become standard practice for many government entities. Secure platforms ensure bids remain sealed until the official opening, just as with the City's current hard-copy process. Depending on the platform, fees are paid either by the City or the vendor.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Benefits of accepting electronic bids include:

- Increased efficiency and transparency in the formal competitive procurement process.
- Increased visibility for vendors.
- Allows for bidders to submit bids remotely, which could allow for more out of market vendor participation.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Potential costs are minimal and may be offset by greater vendor participation.

LEGAL ANALYSIS:

Resolution approved by legal.

RECOMMENDATION/PROPOSED MOTION:

I move that the City Council adopt a resolution authorizing the use of electronic bidding in accordance with the Texas Local Government Code.