



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approving a resolution authorizing the City Manager to execute an Interlocal Agreement and all applicable documents for the use of an animal control facility between the City of Fair Oaks Ranch and the City of Boerne, and to expend funds as established in the agreement

DATE: September 18, 2025

DEPARTMENT: Police

PRESENTED BY: Consent Item: Todd Smith, Chief of Police

INTRODUCTION/BACKGROUND:

Fair Oaks Ranch Animal Services contracts annually with the City of Boerne Animal Service Facility for the use of Boerne's animal control facility. Use is limited to the boarding, releasing, and adoption services for all domestic animals (dog and cats) that are found within the jurisdiction of Fair Oaks Ranch when an owner cannot be located by the end of the day. The City of Fair Oaks Ranch does not operate an animal shelter or kennel facility that is capable of housing domestic animals overnight. Due to this limitation, the City of Fair Oaks Ranch historically has contracted with the City of Boerne to provide state-approved animal shelter services. Staff recommends that the City of Fair Oaks Ranch continue this agreement and operational arrangement with the City of Boerne for another year.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Consistent with Strategic Action Plan Pillar 4 Public Health and Safety
- Affordable annual contract delivers essential services while avoiding the higher costs of operating a State-approved facility and staffing

LONGTERM FINANCIAL & BUDGETARY IMPACT:

- Base Operational Cost: Fair Oaks Ranch will pay 10% Boerne's animal shelter operational costs (\$294,761 total), equating to \$29,476 annually or \$2,456 monthly, based on the prior year's animal intake
- Emergency Pickup Fees: Additional charges apply for emergency animal pickups - \$35/hour (daytime), \$50/hour (after hours), plus incremental half-hour charges and any necessary veterinary treatment
- These costs are accounted for in the FY 2025-26 budget

LEGAL ANALYSIS:

Legal as to form

RECOMMENDATION/PROPOSED MOTION:

Consent Item: I move to approve a resolution authorizing the City Manager to execute an Interlocal Agreement and all applicable documents for the use of an animal control facility between the City of Fair Oaks Ranch and the City of Boerne, and to expend funds as established in the agreement.