



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

March 3, 2022

AGENDA TOPIC: Consideration and possible action approving the first reading of an Ordinance Adopting Fiscal Year 2021-22 Budget Amendments for the City Hall Renovation project

DATE: March 3, 2022

DEPARTMENT: Finance

PRESENTED BY: Scott Huizenga, Assistant City Manager, Administrative Services

INTRODUCTION/BACKGROUND:

The purpose of this agenda item is to bring forward for consideration and possible action to adopt a budget amendment for Fiscal Year 2021-22. This represents the first reading of the proposed ordinance adopting the budget amendment as discussed below.

The adopted FY 2021-22 budget includes certain appropriations in the General Fund associated with the City Hall Renovation project. These appropriations include department-specific furniture in the Minor Equipment accounts totaling \$16,800 and costs for a second portable trailer in the Shared Department Facility Contracts account totaling \$67,100. This budget amendment would transfer these budgets to the SAP Fund for the City Hall Renovation project.

Additionally, the SAP Fund has unallocated fund balance from prior years project savings totaling \$187,675. This ordinance appropriates the unallocated fund balance to the City Hall Renovation project.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

The ordinance provides for a total increase of up to \$187,675 from the FY 2021-22 Adopted Budget. The City Hall Renovation project will provide for long-term efficiencies in accommodating all current staff in City Hall while reducing the need and costs of providing temporary space. The SAP Fund has sufficient resources to accommodate this budget amendment.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

This ordinance has no impact on the General Fund. As proposed, the ordinance consolidates City Hall-related appropriations in the SAP Fund for the City Hall Renovation project.

The ordinance increases appropriations in the SAP Fund by \$271,575, of which 83,900 is transferred from the General Fund, and \$187,675 is from Unallocated Fund Balance. **Exhibit A** provides the line-item detail of the transfer.

The total maximum budget authorization as proposed is \$971,575, as shown in **Exhibit B**.

LEGAL ANALYSIS:

Ordinance approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve the first reading of an Ordinance Adopting Fiscal Year 2021-22 Budget Amendments for the City Hall Renovation project.