



CITY OF FAIR OAKS RANCH
CITY COUNCIL REGULAR MEETING

Thursday, February 20, 2025 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Stroup, Rhoden, Olvera, and Parker

Council Absent: Council Member(s): Koerner

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard.

Resident Harold Prasatik spoke in support of his requests to the Transportation Safety Advisory Committee regarding the Front Gate/Fair Oaks Parkway intersection. He asked Council to consider a traffic study, a pedestrian crossing area, pedestrian signage, additional speed limit signs, and all-way stop signs.

Resident Jim Roff spoke regarding the Boerne Ranch Estates, LCC agenda item listed under Executive Session. He believes it may be a procedural error and questioned whether litigation is currently ongoing. Mr. Roff believes it should be listed in open session if there is no litigation pending.

PRESENTATIONS

4. Government Communicators Day Proclamation

Mayor Maxton presented a proclamation in recognition of Government Communicators Day and further recognized Casey Parker, Multimedia Communications Officer.

5. Recognition of the Employee of the Quarter (Q1 - October 2024 through December 2024): Mark Kosta, Maintenance Technician

Joanna Merrill, PSHRA-SCP, Director of Human Resources and Communications, recognized Employee of the Quarter for Q1, Mark Kosta, Maintenance Technician

CONSENT AGENDA

6. Approval of the February 6, 2025 Regular City Council meeting minutes

7. Approval of the second reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas amending Chapter 12 Traffic and Vehicles, Article 12.01 General Provisions, Section 12.01.002 of the City of Fair Oaks Ranch Code of Ordinances establishing yield signs in Setterfeld Estates

MOTION: Made by Council Member Rhoden, seconded by Council Member Olvera, to approve the Consent Agenda.

VOTE: 5 - 0; Motion Passed.

CONSIDERATION/DISCUSSION ITEMS

8. Consideration and possible action approving the first reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas, amending Chapter 1 General Provisions, Article 1.08 Boards, Commissions, and Committees, Section 1.08.003 Transportation Safety Advisory Committee of the City of Fair Oaks Ranch Code of Ordinances; providing for severability and repealing clauses; and an effective date

MOTION: Made by Council Member Stroup, seconded by Council Member Parker, to approve the first reading of an ordinance amending the City of Fair Oaks Ranch Code of Ordinances Chapter 1 General Provisions, Article 1.08 Boards, Commissions, and Committees, Section 1.08.003 Transportation Safety Advisory Committee.

VOTE: 5 - 0; Motion Passed.

WORKSHOP

9. Transportation Safety Advisory Committee recommendations from the February 5, 2025 committee meeting

Carole Vanzant, CPM, Assistant City Manager, led a workshop with Council regarding recommendations from the Transportation Safety Advisory Committee. Chairperson Al Schmidt was also present to answer questions of the Council regarding the three submissions. The Council directed staff to:

Submission 1. – Request for placement of two radar feedback signs of Dietz Elkhorn (west)

- Install two radar feedback signs on west Dietz Elkhorn.
- For the budget, provide an analysis and priority list for radar feedback sign locations including: Keeneland, Meadow Creek Trail, and Front Gate.

Submission 2. – Request to reduce the speed limit on Dietz Elkhorn (west) to 30 mph

This item is still under committee consideration pending their request of existing data concerning the number of citations and speed.

- Mayor Maxton asked that only complete submissions/recommendations be included in future workshops.

Submission 3., 4., & 5. – Request for traffic and pedestrian improvements and median improvements at the intersection of Fair Oaks Parkway and Front Gate

- Install a double yellow line and reflectors in/around the median.
- Place intersection warning signs.
- Move the crossbar on Front Gate as far forward as legally possible.

- Monitor the area for a minimum of one month to evaluate the effectiveness of the traffic calming measures.
- Staff to evaluate the feasibility of a creating a northbound left-turn lane from Fair Oaks Parkway onto Front Gate without widening the pavement.

10. Personnel Policies Manual Revisions

Jim Williams, MBA, ICMA-CM, Assistant City Manager, led a workshop with Council regarding revisions to the Personnel Policies Manual. The Council directed staff to present updates in phases over multiple meetings, prioritizing the most urgent sections to ensure alignment with the City Charter, which requires all policies to be adopted by the Council.

REPORTS FROM STAFF AND COMMITTEES

11. 2024 Fair Oaks Ranch Police Department Annual Report

Todd Smith, Chief of Police, provided a presentation to Council on the 2024 Annual Police Report.

REQUESTS AND ANNOUNCEMENTS

12. Announcements and reports by Mayor and Council Members

Mayor Maxton announced that the roadwork on Battle Intense was postponed due to weather. The work is now tentatively scheduled to begin the week of March 10, 2025. Mayor Maxton also informed everyone that our PD is teaming up with the Boerne PD and the Kendall County Sheriff's office to host a Citizens Law Enforcement Academy. Classes will be held Wednesday evenings beginning March 19, 2025 and ending May 21, 2025. Interested parties should contact the Police Department for registration details. Finally, the Mayor alerted residents that the City is preparing for the possibility of precipitation over the weekend and treating streets out of an abundance of caution.

13. Announcements by the City Manager

City Manager Scott Huizenga informed Council that he had activated level 3 of the Emergency Operations in preparation that staff might need to respond to inclement weather although the chances are low. Mr. Huizenga also informed the Council that the compensation plan RFP resulted in 7 responsible bidders. The cost of the service came in significantly under budget and a work session with Council is expected to take place in spring with the entire process taking four to five months.

14. Requests by Mayor and Council Members that items be placed on a future City Council agenda

None.

CONVENE INTO EXECUTIVE SESSION

City Council did not convene into closed session regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

15. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas
16. Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows

Sec. 551.072 (Deliberation regarding real property)

17. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements

RECONVENE INTO OPEN SESSION

N/A

ADJOURNMENT

The Mayor adjourned the meeting at 8:19 PM.

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary