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## CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Approval of a resolution of the City Council of the City of Fair Oaks Ranch, Texas amending Resolution 2024-34 adopting the Fair Oaks Ranch Transportation Safety Advisory Committee Rules of Procedures; and providing for an effective date

DATE: March 6, 2025

DEPARTMENT: Administration

PRESENTED BY: Consent Item: Carole Vanzant, CPM, Assistant City Manager

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### **INTRODUCTION/BACKGROUND:**

At the May 2, 2024, City Council workshop, Council Member Koerner led a discussion on establishing a Transportation Safety Advisory Committee (TSAC). At the July 18th regular meeting, the City Council approved an ordinance establishing the City of Fair Oaks Ranch Transportation Advisory Safety Committee.

Section 3 of the ordinance states the committee's Rules of Procedures shall be created, by resolution, and presented to the City Council for consideration and approval. On July 18th, the City Council approved Resolution 2024-34.

At the TSAC November 15 regular meeting, staff presented the adopted Rules of Procedures. After the committee members review and discussion, staff was asked to provide an updated draft at the next committee meeting. At the Committee's February 5, 2025 meeting, the committee requested minor edits and recommended amended Rules to City Council for their consideration and action.

The attached proposed resolution includes the following amendments:

- Section 1 Provides an additional statement on the purpose of the Rules of Procedures.
- Section 2 Changes the composition of the Committee to seven regular members. All references to alternate members have been removed.
- Section 4 Removes reference of LGC Chapter 211 (Zoning Authority). Adds who is responsible for presenting Committee recommendations to the City Council.
- Section 5 Provides enhanced clarity on the purpose and duties of the Committee.
- Section 8 Clarifies how agenda items should be followed and provides a procedure for redundant requests.
- Section 12 Provides additional details on the process of addressing the Committee.
- Section 13 Adds staff to review submittals to ensure compliance with the Transportation Code.
- Section 16 Removes the provision requiring two meetings to recommend denial of a request.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

1. Allows for the Committee to propose amendments to its Rules of Procedures.
2. Provides clarity in the general rules governing how the Committee works, covering topics such as agendas, minutes, members, duties, etc.
3. Ensures compliance with laws and regulations.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

Not Applicable

**LEGAL ANALYSIS:**

Approved as to form

**RECOMMENDATION/PROPOSED MOTION:**

Consent Item: I move to approve a resolution of the City Council of the City of Fair Oaks Ranch, Texas amending Resolution 2024-34 adopting the Fair Oaks Ranch Transportation Safety Advisory Committee Rules of Procedures.