



CITY COUNCIL CONSENT ITEM CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the second reading of an ordinance of the City Council of the City of Fair Oaks Ranch, Texas, amending Chapter 1 General Provisions, Article 1.08 Boards, Commissions, and Committees, Section 1.08.003 Transportation Safety Advisory Committee of the City of Fair Oaks Ranch Code of Ordinances; providing for severability and repealing clauses; and an effective date

DATE: March 6, 2025

DEPARTMENT: Administration

PRESENTED BY: Consent Item: Carole Vanzant, CPM, Assistant City Manager

INTRODUCTION/BACKGROUND:

Many municipalities have transportation safety committees which review and discuss transportation matters in their communities before City Council consideration. At the City Council's May 2, 2024 workshop, Council Member Koerner led a discussion on establishing a Transportation Safety Advisory Committee ("TSAC"). Upon agreeing to the creation of said committee, Council Member Koerner offered to work with staff on the applicable ordinance for Council's consideration and action at a future meeting including a proposed committee rules of procedure.

Following are the actions taken relative to the formation and procedures of TSAC.

- June 20, 2024 City Council meeting - The City Council approved the first reading of an ordinance establishing TSAC. A draft committee Rules of Procedure ("Rules") providing for the committee composition, purpose, rules, and duties was provided.
- July 18, 2024 City Council meeting - The City Council approved the second reading of an ordinance establishing TSAC and approved a resolution adopting the Fair Oaks Ranch Transportation Safety Advisory Rules of Procedure.
- November 15, 2024 TSAC meeting - The committee members discussed the Rules and provided suggested amendments. Staff was asked to present an updated draft at the committee's next meeting.
- February 5, 2025 TSAC meeting - After performing a review of the amended Rules, the committee recommended approval to advance them to the City Council for consideration and action.

Two committee recommendations in the Rules require an amendment to the ordinance that established the Committee:

1. Change the committee composition to seven regular members from five regular and two alternates allowing for more committee representation from meeting to meeting.

2. Amend the ordinance to reflect the committee Rules that “sitting Council members may not serve on the Committee.” Committee composition is a City Council provision which appropriately belongs in the ordinance creating the committee.

City Council, on February 20, 2025, approved the first reading of an ordinance amending the Fair Oaks Ranch Code of Ordinances Section 1.08.003 Transportation Safety Advisory Committee.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Provides input from the Committee and citizens.
2. Provides more committee member representation.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item: I move to approve the second reading of an ordinance amending the City of Fair Oaks Ranch Code of Ordinances Chapter 1 General Provisions, Article 1.08 Boards, Commissions, and Committees, Section 1.08.003 Transportation Safety Advisory Committee.