



**CITY OF FAIR OAKS RANCH**  
**CITY COUNCIL REGULAR MEETING**

Thursday, April 18, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

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## **MINUTES**

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### **OPEN MEETING**

#### **1. Roll Call - Declaration of a Quorum**

Council Present: Mayor Maxton and Council Members: Rhoden, Olvera, Koerner, Parker, and Muenchow

Council Absent: Council Member Stroup

With a quorum present, the meeting was called to order at 6:30 PM.

#### **2. Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

*Laura Koerner arrived at 6:32 PM.*

### **CITIZENS and GUEST FORUM**

#### **3. Citizens to be heard.**

Cynthia Sanchez, Chartwell resident, expressed safety and noise concerns with the new proposed community center and asked Council to provide details on how the City will address each of them.

Carol Willoughby, Chartwell resident and HOA President, asked Council to ensure that they follow the UDC portion that states “It is the intent of this Code that parking facilities are constructed to provide adequate capacity and functionality to the uses they serve while preserving the health, safety, and welfare of the residents of the adjacent areas and the City overall.”

Ben Annotti, Chartwell resident, asked Council to consider children in his neighborhood and how a community center would affect their already busy area and their ability to walk to school.

Bill Blanton, Chartwell resident and direct neighbor to the City campus, reminded Council that there were already issues during the construction of City Hall. He explained that the City and Chartwell were able to address those issues and asked Council to consider ordinances that would limit the times of operation and noise levels.

Sam Altimore, Chartwell resident, explained that he already has problems with people parking in front of his driveway and mailbox. Mr. Altimore also expressed concern that the City is holding a bond election during a time when interest rates are the highest they’ve been in 25 years.

### **PRESENTATIONS**

#### **4. Presentation of a 5-Year Service Award to: Brian LeJeune, Information Technology Manager.**

Joanna Merrill, IPMA-SCP, Director of HR and Communications, presented a 5-Year Service Award to Brian LeJeune, Information Technology Manager.

**5. Tree City USA Recognition, National Arbor Day, and Arbor Day Proclamation.**

Kelsey Delgado, Environmental Program Manager, announced to Council that Fair Oaks Ranch has been designated as a "Tree City USA" by the National Arbor Foundation. Ms. Delgado invited Council and the public to attend an Arbor Day Celebration be held at the City campus' butterfly garden on April 26, 2024 at 10:00 AM to commemorate the City's inaugural year.

**CONSENT AGENDA****6. Approval of the April 4, 2024 Regular City Council meeting minutes.****7. Approval of a resolution authorizing the execution of a purchase order with Chastang Ford for one Ford F-250, expenditure of the required funds, and execution of all applicable documents by the City Manager.**

MOTION: Made by Council Member Koerner, seconded by Council Member Muenchow, to approve the Consent Agenda.

VOTE: 6-0; Motion Passed.

**CONSIDERATION/DISCUSSION ITEMS****8. Consideration and possible action to cancel the July 4, 2024 City Council meeting.**

MOTION: Made by Mayor Maxton, seconded by Council Member Koerner, to approve canceling the July 4, 2024 City Council meeting.

VOTE: 6-0; Motion Passed.

**9. Consideration and possible action approving a resolution authorizing the City Manager to proceed with the City Council's selection of a Community Center Design.**

MOTION: Made by Council Member Rhoden, seconded by Council Member Parker, to approve a resolution authorizing the City Manager to proceed with the City Council's selection of the Community Center design known as the "Gable Roof" option.

VOTE: 6-0; Motion Passed.

**WORKSHOP****10. FY 2024-25 Budget Calendar.**

Summer Fleming, Director of Finance, led a workshop regarding the FY 2024-25 Budget Calendar. Council directed staff to schedule a special meeting to consider the Strategic Action Plan.

**11. Mixed-Use Village Zoning District - Residential Component.**

Eric Beilstein, Planning and Zoning Commissioner, led a workshop with Council on the residential component of the Mixed-Use Village Zoning District. Council directed the Planning & Zoning Commission to provide a supportable reason for limitations to residential uses in said zone.

12. **Request for Proposals for Municipal Solid Waste Collection, Disposal and Recycling Service.**

Clayton Hoelscher, Procurement Manager, led a workshop with Council regarding the request for Proposals for Municipal Solid Waste Collection, Disposal and Recycling Service. Council directed staff to ensure that the frequency of services would not change.

**REPORTS FROM STAFF AND COMMITTEES**

13. **Website Redesign Update.**

Joanna Merrill, IPMA-SCP, Director of HR & Communications, displayed the City's new website design and explained that the City's goal is to go live at the end of May.

**REQUESTS AND ANNOUNCEMENTS**

14. **Announcements and reports by Mayor and Council Members.**

Council Member Koerner acknowledged that State Representative, Mark Dorazio, was in the audience and thanked him for attending.

Mayor Maxton reminded everyone that the PD Training Room would be a poll location for the upcoming May 4, 2024 Special City Elections. Early voting runs from Monday, April 22-30, 2024, excluding Sunday, April 28, 2024. He explained that regardless of the County residents live in, the City's election along with the BISD Board Member election, would be at the same site.

15. **Announcements by the City Manager.**

None.

16. **Requests by Mayor and Council Members that items be placed on a future City Council agenda.**

None.

**CONVENE INTO EXECUTIVE SESSION**

City Council did not convene into closed session regarding:

**Sec. 551.071 (Consultation with Attorney)** the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

17. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.
18. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.
19. Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows.

**RECONVENE INTO OPEN SESSION**

*N/A*

**ADJOURNMENT**

Mayor Maxton adjourned the meeting at 9:14 PM.

ATTEST:

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Gregory C. Maxton, Mayor

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Christina Picioccio, TRMC, City Secretary