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## CITY COUNCIL CONSIDERATION ITEM

### CITY OF FAIR OAKS RANCH, TEXAS

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AGENDA TOPIC: Consideration and possible action accepting applications for open positions on Boards, Committees, and Commissions and to set dates for interviews

DATE: August 15, 2024

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, TRMC, City Secretary

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#### **INTRODUCTION/BACKGROUND:**

At the May 16, 2024 City Council meeting, the City Secretary reviewed the process of appointing or reappointing members of the City's Boards, Committees, and Commissions and provided the schedule to achieve that task (**Attachment A**). Incumbents whose terms will expire on September 30, 2024, were contacted and provided the opportunity to express their interest in continuing to serve. To generate new applicants, notices and applications were posted on the City website as well as on the City's social media forums. The application deadline was August 6, 2024. There are 13 potential positions available due to term limits and resignations and seven new positions resulting from the city council's recent creation of a Transportation Safety Advisory Committee (TSAC). A summary of the board, committee, and commission opportunities are summarized in **Attachment B**.

The objective of the agenda item is for council to accept the applications and to provide direction on how they would like to proceed to fill these positions: interview all candidates, reappoint incumbents and interview only new applicants, or any option deemed necessary by the City Council. The recommended interview timeframe is August 26 – September 13, 2023. Tentative interview dates have been penciled in for September 5, 2024 and September 16, 2024 (**Attachment C**).

To note:

- **Building Code Board of Appeals:**
  - There are no positions requiring reappointments.
- **Capital Improvements Advisory Committee:**
  - Nine-member committee
  - Three positions open
  - One of the three incumbent members is interested in continuing to serve – Joe DeCola, Place 1 (Real Estate)
  - Four new applications received – All applicants are also interested in other positions
  - Council Liaison Stroup's position also ends Sep 30, 2024. This position will also require reappointment with other city council member appointments (Sep 19, 2024)

- *Requirements: No fewer than 40% of the members must be representatives of the real estate development or building industries*
- *The incumbent contributes to meeting the 40% requirement. If this member stays on the committee, we will continue to meet the 40% requirement. One of the new applicants fulfills the real estate development/building industry requirement.*
- **Municipal Development District Board:**
  - Seven-member board
  - Three positions open
  - Three members are interested in continuing to serve: Laura Koerner, Council Place 2, President, Nicolas DiCianni, At Large, Place 4, Vice President, Mike Lovelace, At Large, Place 5, Treasurer
  - One position, MDD Board Member, Place 1, must be filled by a Council Member
  - Three new applications received – Two applicants are interested in other positions
- **Planning & Zoning Commission:**
  - Seven-member commission
  - Three positions open
  - Three of the current members are interested in continuing to serve – Linda Tom, Place 1, Bobbe Barnes, Place 2, Chairperson, and David Horwath, Place 4, Vice Chairperson
  - Three applications received – These applicants are also interested in other positions
- **Transportation Safety Advisory Committee (NEW):**
  - Seven-member committee (Five regular and two alternates)
  - Seven positions open
  - 11 applications received.
    - Six are applying for TSAC exclusively
    - Three are also interested in other committees
    - Two applicants are currently members of other boards
- **Zoning Board of Adjustment:**
  - Seven-member board (Five regular and two alternates)
  - Three regular positions and one alternate position open
  - Two regular members are interested in continuing to serve – Dean Gaubatz, and J.C. Taylor
  - One alternate member is interested in continuing to serve – Al McDavid, Alternate 2
  - Two applications received – These applicants are also interested in other positions

Formal appointment and reappointment consideration and action will be presented for Council vote at the September 19, 2024 City Council meeting.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

To provide a consistent process to allow more citizens who have interest in community service to become involved providing fresh perspective to established committees.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

N/A.

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION:**

Motion 1: I move to accept the Boards, Committees, and Commissions applications and

Motion 2: I move to reappoint \_\_\_\_\_ to their prospective Board, Committee, or Commissions and set the following dates for possible interviews:  
\_\_\_\_\_.

Motion 3: I move to interview the following Board, Committee, and Commission members and applicants and set the following dates for possible interviews:  
\_\_\_\_\_.