



**SCOPE OF SERVICES**  
**WORK AUTHORIZATION #001 – WATER AND WASTEWATER IMPACT FEE UPDATE**  
**ON-CALL ENGINEERING SERVICES CONTRACT**  
**FREESE AND NICHOLS, INC / CITY OF FAIR OAKS RANCH**

**GENERAL DESCRIPTION**

The City of Fair Oaks Ranch requires professional services for performing a Water and Wastewater Impact Fee update. The current impact fees were adopted in March 2020 and an update must be conducted at least every five years in accordance with Texas Local Government Code Chapter 395.

**SCOPE OF SERVICES**

The consultant shall provide professional services as described in Freese and Nichols scope and fee proposal dated August 6, 2024. The consultant will work with City staff to develop land use assumptions and the impact fee capital improvement plan. The study will be coordinated through the Capital Improvements Advisory Committee (CIAC) and culminate with adoption through a public hearing process. The scope includes updates to project cost estimates, calculation of project costs eligible for impact fee cost recovery, consideration of Certificate of Obligation financing costs, two presentations to the CIAC and two presentations to City Council.

This work authorization does not include any additional services listed in the proposal. In the event an additional service is needed by the City, an addendum to this work authorization will be issued.

**PROJECT ASSUMPTIONS/EXCLUSIONS**

See Exhibit B.

**COMPENSATION:**

The fees identified below shall be considered lump sum for the project and will not be exceeded without prior approval by the City. Services will be invoiced monthly based on a percent of completion of each task.

Basic Services (Lump Sum)	\$ 65,641.00
<u>Other Direct Costs (as incurred)</u>	<u>\$ 3,641.00</u>
<b>TOTAL FEE</b>	<b>\$ 69,282.00</b>

## Exhibit A

By signing below, both parties agree to the scope of services and compensation stated above per the provisions within the Standard Professional Services Agreement executed on March 4, 2022.

Accepted for **City of Fair Oaks Ranch**

Accepted for **Freese and Nichols, Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Scott M. Huizenga

Name: Jessica Vassar, P.E.

Title: City Manager

Title: Project Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_