



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action approving a resolution to execute an Interlocal Agreement with Bexar County Emergency Services District No. 4 for Ambulance and Emergency Medical Services (EMS)

DATE: March 20, 2025

DEPARTMENT: Administration

PRESENTED BY: Scott M. Huizenga, ICMA-CM, City Manager

INTRODUCTION/BACKGROUND:

The City of Fair Oaks Ranch has historically contracted with third-party service providers for emergency medical transport services. Bexar County Emergency Services District No. 4 (ESD4) currently provides fire and first response EMS services to portions of Fair Oaks Ranch under an existing agreement. However, ambulance transport has remained a separate contracted function. The City must secure a new ambulance and emergency medical transport provider following Acadian Ambulance Service's decision not to renew its contract, which expires on April 30, 2025.

At the February 6, 2025, City Council Workshop, staff introduced an initial draft of an Interlocal Agreement (ILA) with ESD4. This proposal outlined provisions for MICU-level ambulance services, operational response times, service expectations, and financial arrangements. Council provided feedback requesting additional details on performance standards, jurisdictional clarity, and reporting procedures.

A revised draft was presented at the March 6, 2025, City Council Workshop, where Council requested the following changes:

- Removal of language specifying that a station would be available to ESD4 24 hours a day.
- Clarification that ESD4 will provide run-specific reports to the City.
- Clarification that ESD4 will provide MICU-level staffing on every call, except in a disaster situation.
- Clarification of language referencing the existing agreement with ESD4 for Fire and First Response Services.
- Emphasis on the Indemnity Clause to protect the City from liability.

The final revised agreement now reflects these updates and is being presented for City Council consideration and approval.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Advances Strategic Action Plan priorities 4.2 and 4.3 regarding Fire and EMS service continuity.
- Ensures a seamless transition and uninterrupted EMS transport services.
- Aligns response time standards with established regional expectations.
- Enhances operational clarity by defining staffing levels, equipment, and mutual aid requirements.
- Improves reporting and transparency regarding EMS responses.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The proposed \$6,125 monthly payment to ESD4 is a budgeted expense for FY 2024-25. The payment is identical to the prorated portion of the expiring agreement with current provider.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve a resolution executing an Interlocal Agreement for Ambulance and Emergency Medical Services (EMS) with Bexar County Emergency Services District No. 4.